

**ALBANY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES FOR REGULAR MEETING  
Tuesday, May 14, 2019**

**Albany City Hall**  
1000 San Pablo Avenue  
Albany, CA 94706

(BOE approved: 5/28/19)

**I. OPENING BUSINESS**

**A) Call to Order**

President Kim Trutane called the meeting to order at 6:33 p.m.

**B) Roll Call**

- 1) **Board Members Present:** President Kim Trutane, Vice President Brian Doss, Trustee Jacob Clark, Trustee Sara Hinkley, Trustee Clementina Duron
- 2) **Staff Members Present:** Superintendent Valerie Williams; Marie Williams, Assistant Superintendent, Educational Services; Jackie Kim, Chief Business Official; Cheryl Cotton, Director of Human Resources

**C) Identify Closed Session Pursuant to Agenda Section III Below**

**II. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS**

Having no one present to address the Board, the Board convened to Closed Session.

**III. CLOSED SESSION:** With Respect to Every Item of Business to be Discussed in Closed Session:

**A) Pursuant to Govt. Code Section 11126(a)1:**

- 1) Discussion of Employment and Appointment of a Public Employee (Superintendent):
  - Contract Negotiations (*15 mins.*)

**B) Pursuant to Government Code Section 54957.6:**

- 1) Conference with Labor Negotiator (Superintendent Valerie Williams, District Representative), Regarding Negotiations as it Pertains to:
  - Albany Teachers Association (ATA)
  - California School Employees Association (CSEA)
  - Service Employees International Union (SEIU)

## IV. OPEN SESSION

### A) Call To Order (Reconvene to Open Session)

The Board reconvened to Open Session at 7:48 p.m.

### B) Roll Call

- 1) **Board Members Present:** President Kim Trutane, Vice President Brian Doss, Trustee Jacob Clark, Trustee Sara Hinkley, Trustee Clementina Duron
- 2) **Board Members Excused:** Student Board Member Michaela Weinstein, Student Board Member Audrey Mallah
- 3) **Staff Present:** Superintendent Valerie Williams; Jackie Kim, Chief Business Official; Marie Williams, Assistant Superintendent, Educational Services; Cheryl Cotton, Director of Human Resources; Diane Marie, Director III, Special Education
- 4) **Staff Excused:** Dax Kajiwarra, Director of Technology; Carrie Nerheim, Director I, Student Services

### C) Pledge of Allegiance

### D) Reading of the AUSD Mission & Vision Statement and Meeting Norms

Clementina Duron read the AUSD Mission and Vision statement, and Sara Hinkley read the Meeting Norms of the Board of Education.

### E) Report of Action Taken in Closed Session

The Board took no action in Closed Session.

### F) Approval of Agenda of May 14, 2019 Regular Board Meeting

- **Changes to Agenda:** President Kim Trutane received a request to move the Staff Report on Special Education on Agenda to be presented before Review and Action.
- **Motion to approve the Agenda with that change:** President Kim Trutane
- **Second:** Sara Hinkley
- **Result:** unanimously approved

### G) Recognition: *Resolution 2018-19-15: Classified Employees Appreciation Week*

Cheryl Cotton, Director of Human Resources, read the Resolution aloud.

Mr. Dante Moseley, AUSD employee, received the Resolution on behalf of all classified employees.

- **Roll call vote to adopt the Resolution:** Ayes: 5; Nays: 0; Absent: 0; Abstain: 0
- **Result:** unanimously approved

### H) Approval of Consent Calendar

#### 1) Superintendent

- a) Board of Education Meeting Schedule for the 2019-2020 School Year

## 2) Human Resources

- a) Certificated Personnel Assignment Order & Classified Personnel Assignment Order

## 3) Curriculum, Instruction, and Assessment

- a) Marin Elementary School Overnight/Outdoor Education Field Trip: YMCA Camp Point Bonita

## 4) Special Education

- a) Independent Contractor Services Agreement Between Albany Unified School District and Anne MacMillan
- b) Master Contract Between Albany Unified School District and Bay Area Educational Institute
- c) Master Contract Between Albany Unified School District and A Better Chance School
- d) Master Contract Between Albany Unified School District and Bright Path Therapists

- **Adjustments to the Consent Calendar:** President Kim Trutane requested to move Marina Gonzalez off the Consent Calendar (*Certificated Personnel Assignment Order & Classified Personnel Assignment Order*)
- **Motion to approve the Consent Calendar with that change:** by Clementina Duron
- **Second:** Sara Hinkley
- **Result:** unanimously approved

Superintendent Williams announced that Cheryl Cotton, Director III of Human Resources, has resigned her position at Albany Unified School District. Superintendent Williams stated that the Director III position will not be filled given the current budget constraints; but it will be downgraded to a Human Resources Coordinator position. To that end, she requested that Marina Gonzalez, Human Resources Technician at Albany Unified for 12 years, be promoted to Human Resources Coordinator. Ms. Gonzalez addressed the Board and thanked them for their consideration.

- **Motion to approve status change of Marina Gonzalez to Human Resources Coordinator:** by Kim Trutane
- **Second:** Brian Doss
- **Result:** Unanimously approved

## I) Board and Superintendent Reports

### 1) Superintendent Williams:

- Presented a Budget Reductions Update Report (see attached).
- Update on Governor's Budget: there are some Assembly bills related to Special Education funding that are progressing; and a national bill to increase funding for Individuals with Disabilities Education Act (IDEA) is moving forward.
- The *Playground Pop-Up* Musical performance is at 9:45 a.m. on Thursday, May 16th at Ocean View Elementary School. Thanks to Nery Castillo-MacIntyre for bringing this.

**2) President Kim Trutane:**

- There was a final walk through of the Albany Middle School MS Annex on May 1st. Open House and Ribbon-Cutting ceremony will be held on June 8th. Official announcements will go out soon.

**3) Vice President Brian Doss:**

- The 4th grade class at Marin will be headed to Point Bonita tomorrow morning and will be there the rest of this week.

**4) Trustee Jacob Clark:** No report

**5) Trustee Sara Hinkley:**

- Day of Action Rally in Sacramento on Wednesday, May 22nd to demand more funding for public education. She stated that she will not be able to attend, but anticipates many teachers and students will be going.
- Cobrachella is Saturday, May 18th in the afternoon at Albany Middle School.
- Albany Middle School Drama Club will be presenting “Once On this Island, Jr.” May 16-19 in the Little Theatre at the High school.

**6) Trustee Clementina Duron:**

- She will be driving to the Day of Action Rally in Sacramento if anyone wants to carpool with her.

**J) Student Board Members’ Report**

Student Board Members were not in attendance; no report.

**K) Persons To Address the Board on Matters Not on the Agenda**

Nery Castillo-MacIntyre, AUSD parent, recognized AUSD Special Education Program Specialist, Brian Biggs.

Dante Moseley, AUSD employee, requested the Board reconsider the criteria for inter-district transfer students of AUSD employees.

Richard Ventura-Uhsmann, AUSD employee, submitted a petition requesting the Board override the Administration’s decision regarding Mr. Dante Moseley’s Interdistrict Transfer request for his children. A copy of the petition is attached at the end of these Minutes for the record.

**L) Staff Reports**

**1) Special Education Report: *North Region Special Education Local Plan (SELPA) Area Update***

Diane Marie, Director III, Special Education, introduced Kathleen Marte, North Region SELPA Community Advisory Committee member representing the Albany Unified School District.

Ms. Marte shared her report with the Board. To listen to the report in its entirety, please view the

[May 14, 2019 BOE Video](#).

## M) Review and Action

### 1) Human Resources

#### a) *Resolution 2018-19-16: Reduction of Classified Services*

Cheryl Cotton, Director of Human Resources, reviewed this Resolution as presented in the Board packet.

- **Motion to approve *Resolution 2018-19-16: Reduction of Classified Services*:** by Sara Hinkley
- **Second:** President Kim Trutane
- **Roll Call Vote:** Ayes: 4; Nays: 0; Abstain: 1 (Jacob Clark); Absent: 0
- **Result:** approved

#### b) *Conduct a Public Hearing to Sunshine Negotiation Proposal from Albany Unified School District to California School Employees Association*

Board President Kim Trutane introduced this proposal from Albany Unified School District to California School Employees Association (CSEA). President Trutane Opened the Public Hearing and asked for public comment. Having no public comment, President Trutane closed the Public Hearing.

- **Motion to adopt the *Proposal from Albany Unified School District to California School Employees Association*:** by President Kim Trutane
- **Second:** Sara Hinkley
- **Roll Call Vote:** Ayes: 5; Nays: 0; Abstain: 0; Absent
- **Result:** unanimously approved

### 2) Business Services

#### a) *Albany Children's Center Preschool Rate Adjustment*

Jackie Kim, Chief Business Official, reviewed the materials in the Board packet. The proposed adjusted rate for 2019-2020 is \$200 per child, which will potentially generate \$38,400 in revenue each year based on the current enrollment of preschool students. To listen to the discussion of this in its entirety, please view the [May 14, 2019 BOE video](#) (at 56:12).

- **Motion to approve *Albany Children's Center Preschool Rate Adjustment*:** by Sara Hinkley
- **Second:** Clementina Duron (rescinded); then Jacob Clark seconded the motion
- **Roll Call Vote:** Ayes: 4; Nays: 1 (Brian Doss); Abstain: 0; Absent: 0
- **Result:** approved

## N) Review And Discussion

### 1) Business Services

#### a) *Albany Unified School District Budget Reserve Practice*

Chief Business Official Jackie Kim reviewed the materials in the Board agenda packet. The 9% budget reserve is neither a resolution nor a policy; rather, it is just a practice that was adopted by a previous Board of Education.

The Board gave the following direction to Staff:

- Chief Business Official Jackie Kim will clarify with the Alameda County Office of Education that AUSD has no official Budget Reserve policy or resolution to maintain a 9% reserve.

**Public Comment:**

Alan Maris, Albany resident, addressed the Board and stated that he is concerned that the budget will disappear in a couple of years, and that the Board should look way ahead to solve the budget deficit problem and make increasing revenue a priority.

**2) Superintendent**

***b) Albany Unified School District Solano Avenue Property***

Superintendent Williams presented this as a preliminary discussion on the use of the AUSD-owned property on Solano Avenue in Albany. The property on 1200 Solano houses the AUSD Enrollment Center, and 1216 Solano Avenue is currently leased by the YMCA.

The Board and staff discussed the use of the property at 1216 Solano. President Trutane asked Juan G. Barroso, Managing Partner of Derivi Castellanos Architects and Makiko Sato, Principal Financial Advisor, Isom Advisors, to speak about how other districts are building projects and the different financial structures being used. The Board directed District Staff to revisit this item again in August and explore committee options.

**Public Comment:**

Allan Maris, Albany resident and member of Albany's Diverse Housing Working Group, announced a meeting regarding affordable housing in Albany on May 23 at 6:00 p.m. at the Community Center.

An Albany resident addressed the Board and suggested the Board invite someone from the Albany YMCA child-care programs, and/or people who would be affected by those programs, to speak about the property on Solano Avenue.

Superintendent Williams stated that she asked Juan G. Barroso and Makiko Sato to attend the Board meeting in the event that the Board had any questions about the financial and/or development aspects of this. She also stated that she did notify the YMCA Director that the Board would be discussing this item. Members of the Board clarified that this discussion was an extremely preliminary discussion to see if the Board wanted to even form a committee in the future to look into this idea. If a committee is formed in the future, public forums will be held for community input.

Mary D'Elia, Executive Director of the Albany YMCA, stated that she wanted to remind the Board that the YMCA has been in collaboration with Albany Unified School District for many years. They

use 1216 Solano for before and after-school childcare programs to serve the children of Albany Unified. They do not profit from this, they do it to serve the community.

**3) Curriculum, Instruction, and Assessment**

**a) Board Policy 5145.9 (Hate-Motivated Behavior)**

Marie Williams, Assistant Superintendent, Educational Services, addressed questions presented by the Board prior to the meeting and suggested revisions in the Board Policy and the Administrative Regulation. The Board agreed on revisions, and Assistant Superintendent Marie Williams stated that a final version of this, with all revisions, will be brought back to the Board on Consent at the May 28, 2019 meeting.

**O) Staff Reports (continued)**

**1) Special Education Report: North Region Special Education Local Plan Area Update**

See above. This was moved up on the Agenda.

**2) Education Update: Local Control And Accountability (LCAP) Update**

Marie Williams, Assistant Superintendent, Educational Services, briefly reviewed the materials presented in the board agenda packet, and stated that the main purpose to bring this to the Board at this time is to keep people abreast of the process as it progresses before the final LCAP is presented in June. Themes from last year are basically the same as last year, as listed in the packet (on page 215).

**V. AGENDA ITEMS/MATTERS INTRODUCED BY THE BOARD**

- Solano Avenue Property in August (Review and Discussion)
- Report from school psychologists regarding data on mental health supports at all schools in September
- Strategic planning process for next year to include a couple of issues related to student achievement and school climate
- Dante Moseley’s student transfer request in Closed Session

**VI. ADJOURNMENT**

The Board adjourned the meeting at 10:18 p.m.

**FUTURE BOARD MEETINGS**

Date	Time	Location
May 28, 2019: Special Meeting: Work-Study Session on : School Plans for Student Achievement (SPSA) - Secondary	5:15 - 6:30 p.m.	Albany City Hall
May 28, 2019: Regular Meeting	7:30 - 9:30 p.m.	
June 11, 2019: Regular Meeting	7:00 - 9:30 p.m.	Albany City Hall
June 25, 2019: Regular Meeting	7:00 - 9:30 p.m.	Albany City Hall

**ATTACHMENTS:**

- 1) Superintendent's Report - Budget Reductions Update
- 2) Moseley petition submitted by Richard Ventura-Uhsmann





# **Superintendent's Report**

**Budget Reductions – Update**

*May 14, 2019*

# 2017-2018 Budget Reductions

## **District Office Administration = \$259,000**

- Eliminate *Supervisor of Maintenance & Operations*  
Savings = \$175,000
- Reduce *Director III, Student Services* to *Director I*  
Savings = \$48,000
- Reduce *Communications Manager/Executive Assistant to the Superintendent Position* to *Executive Asst. to the Supt.*  
Savings = \$36,000

## **District-wide department budgets = \$125,000**

*(technology, custodial, district office)*

**Total Budget Adjustments = \$384,000**

# 2019-2020 Budget Reductions

## District Office Personnel

- Combine Special Education and Student Services departments  
Eliminate one *Director* position  
Savings = \$210,000
- Reduction of *HR Director III* to *HR Coordinator*  
Savings = \$50,000 (new reduction)
- Eliminate *IT Network Administrator*  
Savings = \$168,000
- Eliminate *Secretary II Educational Services* position  
Savings = \$69,000

**Total Budget Adjustments = \$497,000**

# 2019-2020 Budget Reductions

## School Site Personnel

- Eliminate *AHS Vice Principal*  
Savings = \$180,000
- Eliminate Portion of *Library Techs 2.5FTE* (\$115,000) .65 FTE is district funded by parcel tax = Rest is paid by SchoolCARE = \$79,000  
Savings = \$36,000
- Eliminate one *AHS Clerical*  
Savings = \$37,000

**Total Budget Adjustments = \$253,000**

## 2019-2020 Budget Reductions

- **Phase out Teacher MacBooks/Phase in Chromebooks: \$40,000** (*In Progress*)
- **Materials & Supplies: \$106,275**
  - Eliminate Food for district-wide meetings = \$14,000
  - Materials & Supplies: Reduce site budget = \$61,725
  - 4 year student chromebook refresh = \$30,000
  - Physical Fitness Testing (go paperless) = \$550
- **Professional Development/Workshops/Materials/supplies = \$200,000**
- **Travel & Conferences:** Eliminate conferences that are non-essential for all AUSD staff.

**Total Budget Adjustments = \$346,275**

# SUMMARY

**BOARD APPROVED REDUCTIONS = \$1,046,275**

**ADDITIONAL REDUCTIONS: \$352,000**

- Reduction of HR Director III to HR Coordinator  
Savings of \$50,000
- Increase class size elementary (with combo classes) = 2 FTE  
Savings of \$150,000
- Supplemental Early Retirement Program  
Savings of \$152,000

**TOTAL PLANNED REDUCTIONS = \$1,398,275**

Petition to the Albany Unified School District Board of Education:

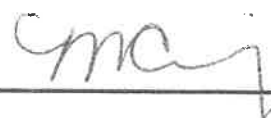

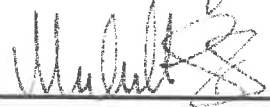
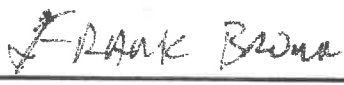
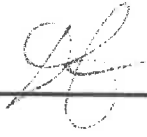

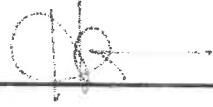




We, the undersigned, respectfully request the Albany Board of Education look into and override the Administration's decision to initially deny and now wait list the children of Dante Moseley for an inter-district transfer. The Board should immediately accept his children into the District under Priority Number One so that they may plan and prepare for their enrollment in August of 2019. Thank you.  
5/14/2019

Name	Signature	Stakeholder Community
Lynn Giblin	Lynn Giblin	Staff
Lara Ronfeldt	Lara Ronfeldt	STAFF
Aliza Cohen	Aliza Cohen	STAFF AHS Teacher
Hope Chevalier	H Chevalier	STAFF
Monique Disnucke		Staff
Phyllis Smith	Phyllis Smith	Staff
Jandra Samps	Sampson	staff
Sarae Bouchentouf	Sarae	staff
Pauline - McAlister		Staff AHS Teacher
Janice		Staff AHS Teacher
Kina Klyman	T. Klyman	staff

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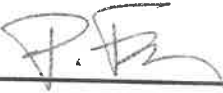
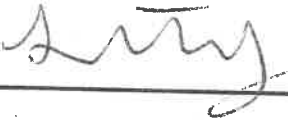
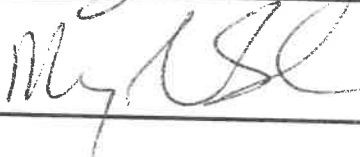


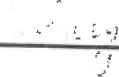
Name	Signature	Stakeholder Community
Meghan Curry		AHS teacher
Regina Napolitano		AHS student-teacher
Michelle Lau-Seim		AHS Teacher
Frank Brown		AHS TEACHER
Diane Francis		AHS teacher
David Blinn		AHS teacher
Hannah Edber		AHS teacher
Shayna Altman		AHS teacher
Taylor Bradley		Paraeducator
Jared Law		AHS <sup>AUSD</sup> substitute
Leslie Johnson		AHS

(11)



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Name	Signature	Stakeholder Community
Ryan Vickers		teacher
Doree	↔ Dean Becker	Albany resident/teacher
Sean Morris		teacher
Matt Rasband		teacher
Patricia Fyfe		teacher/albany resident
Denna Bretsky		library tech
Maya Schine		librarian
	David Hovart	Albany resident
Al Baker	Al Baker	Principal
Rabia Yamazawa		Para Spec/Dirve
Doree		teacher

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5/14/2019

Name	Signature	Stakeholder Community
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Mike Thomas		Education
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Michael Jordan		para-professional
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Diana Perkins		AMS Clerk
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Sheneka Williams		AMS Staff
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Loreen Howard		AMS Staff
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Hengmei Wang		
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Catherine Lawrence		SPED Teacher
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Thomas Lawrence		Accepted? P.E
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	Cannell	Principal
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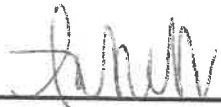




		Principal
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Really!  
Come on

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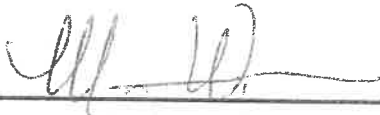



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Name	Signature	Stakeholder Community
Richard Vectors Chynoweth		Teacher
Caroline Macarub		Teacher
Kellie Stoddert		Teacher
Amber Dixon		Teacher
Rebecca Avila		Teacher
Carla Jordan-Swan		Teacher
Nancy Henderson		Teacher
Nancy Morgan		Teacher

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Name	Signature	Stakeholder Community
Rich Ritchie		Teacher-RSP
Linam Walder		Teacher-AHS
Emily Surowitz		Teacher-AHS
 Rosy Valdez-Soto		Teacher AHS

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5/14/2019

Name	Signature	Stakeholder Community
Rachel Hubbard		staff AHS Teacher
Cynthia Mansouria		staff AHS Teacher
Karen Detlast		staff AHS
Wendy Mann	Evelyn	staff