

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

The mission of Albany Unified School District is to provide excellent public education that empowers all to achieve their fullest potential as productive citizens. AUSD is committed to creating comprehensive learning opportunities in a safe, supportive, and collaborative environment, addressing the individual needs of each student.

**MINUTES FOR REGULAR MEETING
Tuesday, May 22, 2018
Albany City Hall**

I. OPENING BUSINESS

A) CALL TO ORDER

President Black called the meeting to order at 6:39 p.m.

B) ROLL CALL

1. Board Members Present: President Black, Vice President Stapleton-Gray, Board Member Blanchard, Board Member Clark, and Board Member Trutane.
2. Staff Members Present: Superintendent Valerie Williams; Marie Williams, Director III, Curriculum, Instruction, and Assessment; Cheryl Cotton, Director, Human Resources; and Cynthia Attiyeh, Director III, Human Resources.

C) IDENTIFY CLOSED SESSION PURSUANT TO SECTION III BELOW

II. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS

No public comment was offered.

III. CLOSED SESSION

A) CONFERENCE WITH LEGAL COUNSEL - Existing Litigation (Gov. Code section 54956.9):

- Philip Shen, et al. v Albany Unified School District
- Doe, et al. v Albany Unified School District
- John Doe v Albany Unified School District
- C.E. v Albany Unified School District et. al.
- Kaidong Chen v Albany Unified School District

B) WITH RESPECT TO EVERY ITEM OF BUSINESS TO BE DISCUSSED IN CLOSED SESSION (Gov. Code Section 54957.6) - Conference with Labor Negotiator (Superintendent Valerie Williams, District Representative), Regarding Negotiations as it Pertains to:

- California School Employees Association (CSEA)
- Albany Teachers Association (ATA)
- Service Employees International Union (SEIU) Local 1021

IV. OPEN SESSION

A) CALL TO ORDER (Reconvene to Open Session)

President Black called the meeting to order at 7:28 p.m.

B) ROLL CALL

1. **Board Members Present:** President Black, Vice President Stapleton-Gray, Board Member Blanchard, Board Member Clark, Board Member Trutane, Student Board Member Attanayake, and Student Board Member Silwal
2. **Staff Present:** Superintendent Valerie Williams; Marie Williams, Director III, Curriculum, Instruction, and Assessment; Carrie Nerheim, Director I, Student Services; and Cheryl Cotton, Director, Human Resources; Dax Kajiwara, Director, Technology
3. **Staff Excused:** Cynthia Attiyeh, Director III, Human Resources, Diane Marie, Director III, Special Education

C) PLEDGE OF ALLEGIANCE

D) READING OF THE AUSD MISSION & VISION STATEMENT

E) REPORT OF ACTION TAKEN IN CLOSED SESSION

President Black reported that, in Closed Session, the Board gave the District's bargaining team direction to work with CSEA and SEIU and to present an MOU to raise the minimum wage to \$15.00 per hour effective July 1, 2018. This would be well ahead of the January 1, 2020 implementation date of the minimum wage under California law.

F) APPROVAL OF AGENDA

Motion: President Black requested a motion to Approve: *Albany Unified School District Board of Education Agenda for the May 22, 2018 Regular Meeting*. Motion by Board Member Clark; seconded by Board Member Blanchard. The motion passed unanimously.

G) SPOTLIGHT: Beacon Consulting Group: Leadership in Energy Efficiency Program

Superintendent Williams introduced the Albany High School Interns involved in Leadership in Energy Efficiency Program (LEEAP): Terra Baer, Chris Hernandez, Samantha Smithies, and Luna Gulisano, (not present), along with Puck Ananta, P.E. (Program Manager from Beacon Consulting Group). Puck gave an overview of the program and the projects that LEEAP has worked on. Prop 39 Projects (funded by Prop 39) included:

1. Albany High School: gym LED lighting, wireless thermostats, and HVAC retrofitting
2. Albany Middle School: wireless thermostats and solar panels at the Annex
3. Cornell Elementary: wireless thermostats

Non-Prop 39 Projects included free garden equipment, as well as LED lighting and wireless thermostats in Albany Children's Center. Future projects may include LED lighting and lighting issues at the high school and middle school, as well as some water projects.

The students presented their work and progress on the Albany Middle School Gym Lighting Project, which allowed the school district to save energy and money. The new LED lights for the middle school and the high school gyms have been approved, and renovations are scheduled to be completed within the next few months. With this new lighting, they presented an estimated savings of approximately \$1600 per year, with an energy savings of 47.84%. Students hope to continue working with the AUSD Board in the future. To view the presentation in its entirety, please view the [May 22, 2018 BOE Video](#).

It was noted by Vice President Stapleton-Gray that Samantha Smithies is the AUSD Board of Education's representative to the City of Albany's Sustainability Committee, and suggested all Board of Education committees present updates in the future.

H) APPROVAL OF CONSENT CALENDAR

1. Board of Education
 - a) Minutes of the May 8, 2018 Board of Education Meeting
2. Human Resources
 - a) Certificated Personnel Assignment Order & Classified Personnel Assignment Order
3. Business Services
 - a) Contract Renewal With Edlio Website CMS
4. Curriculum, Instruction, and Assessment
 - a) Adoption of Elementary Instructional Materials: Reading Comprehension
 - b) Overnight/Out of State Field Trip: Albany High School to Capitol Hill Challenge in Washington, DC June 11-14, 2019
5. Student Services
 - a) Albany High School Behavior Matrix (REVISED)

Adjustments to Consent Calendar: Board Member Clark requested to pull CONSENT Item #5: *Student Services Albany High School Behavior Matrix* and add it to the **REVIEW AND ACTION** Item #4.

Board Member Trutane commented on Item 4B: *Overnight/Out of State Field Trip: Albany High School to Capitol Hill Challenge in Washington, DC*. She gave a shout out to publicly acknowledge the team attending this trip for being one of the top ten teams in over 3,000 nationwide. Congratulations to the students on their hard work.

Motion: President Black requested a motion to Approve: *Consent Calendar* with these changes. Motion by Vice President Stapleton-Gray; seconded by Board Member Blanchard. The motion passed unanimously.

I) BOARD AND SUPERINTENDENT REPORT

Superintendent Williams shared "An Open Letter to California's Next Governor" (attached at end of these Minutes) regarding adequacy of funding to schools.

Board Member Blanchard commented on the May 15th Special Work-Study Session on the Ocean View building and the concern expressed by some members of the community about the Bond Measures B and E.

He read a statement, which is a quote from the Bond Measures B and E that voters approved in 2016, for the record:

The Bond Project List contains more projects than the District currently estimates the Bonds can fund to provide flexibility should additional efficiencies be realized or should Board priorities change. The Board may undertake rehabilitations, improvements, acquisitions, or new construction to complete each or any of the projects listed below as may be determined desirable by the District at the time the project is undertaken. The Board of Education may make changes to the Bond Project List in the future consistent with the projects specified in the proposition.

Board Member Blanchard added that this statement seems to clarify that the Board provided voters the necessary information, and that the actions taken by the Board were appropriate.

Board Member Clark requested the video of the May 15, 2018 Special Work-Study Session be posted on the AUSD website. He expressed concern about some public perspective that the Board was being divisive ~~and fiscally irresponsible~~, and he would like the video of the meeting to be made available as soon as possible. Superintendent Williams stated that it will be posted on the website as soon as it is available from the City of Albany. Board Member Clark also commented on the orientation at the Albany Middle School held for current 5th grade students going into 6th grade next year. He thanked the administrators and staff for such a great presentation and program.

J) STUDENT BOARD MEMBERS' REPORT

Student Board Members Attanyake and Silwal provided the Board with the Student Board Member Report, which highlighted some of the recent and upcoming events in various AUSD schools.

- Albany Middle School performed *Alice in Wonderland, Jr.* from May 17th through May 20th in the Little Theater.
- The Albany Music Fund met Saturday, May 19th in the Albany High Choir room. It was an informative space to talk about fundraising and the fine arts in Albany.
- On May 20th, the City of Albany and Albany Unified School District collaborated to host a fun and interactive day of getting girls pumped to try out new sports. Athletes, coaches, and teams from over 20 different sports offered hands-on, engaging practice at Memorial Park.
- The 5th grade *Musical Theater Program* showcased on Monday, May 21st, in the Ocean View Multi-Purpose Room. The school performance will be on Thursday, May 31st, at 2:00-2:45 p.m. in the Marin Multi-Purpose Room.
- On Monday, May 21st, Albany High School hosted a *Unity Rally* featuring different student speakers and organizations to come together and support an all inclusive school climate.
- Cornell's *Open House and Science Investigation Fair* will be held on Thursday, May 24th at 8:30 p.m. Ms. Wong & Amanda Cohen, our Science Specialists, are working with the 4th and 5th graders to prepare for this exciting evening.
- Albany High seniors will be celebrating *Senior Week* next week, and they will go on a fun retreat to Santa Cruz Beach Boardwalk on Tuesday May 30th.

K) PERSONS TO ADDRESS THE BOARD ON MATTERS NOT ON THE AGENDA

No public comment was offered.

L) STAFF REPORT

1. Promoting Safe, Supportive, and Collaborative Environments for all Students and Staff

Superintendent Williams introduced Deborah Brill, Principal of Albany Middle School, and Camille Fisher, teacher at Albany Middle School, who presented a slideshow on the National Equity Project's *Seeking Educational Equity and Diversity* (SEED) program. They took the training and created a small group to meet monthly. The AUSD group, that was composed of 20 people total, included a group of 10 core consistent staff members; teachers and counselors, 1 classified staff member, and 2 administrators. The sites represented were Cornell, Albany Children's Center, and the middle and high schools. Topics covered in the meetings included Windows and Mirrors; Privilege; Racism; Sexism; and Classism. They will also meet to wrap up, provide overview, and go over action steps for next year.

During their presentation, they asked the Board, staff, and members of the audience to participate in a journal activity that was actually part of one of SEED group meetings. This was followed by a video of the SEED group discussing the journal activity. Subjective feedback of the group meetings, provided by group members, was shared in the presentation. Deborah Brill and Camille Fisher stated that hope to continue this group next year and expand it to new members from all sites. To see the presentation in its entirety, please view the [May 22, 2018 BOE Video](#).

2. Education Update: *Local Control Accountability Plan Update*

Marie Williams, Director of Curriculum, Instruction, and Assessment, reviewed the process and progress on the Local Control Accountability Plan (LCAP). Director Williams elaborated on some of the most common themes that emerged from the LCAP stakeholder input, which included: mental health supports; academic and socio-emotional intervention; safe and welcoming school environments; resources for teachers (time, materials, and money); support for, and from, parents. Mental health supports was by far the most repeated feedback received. She went through some of the Stakeholder input feedback and how the themes align to the current LCAP goals, actions, and services, as they were presented in the Board packet.

Board Member Clark asked about two specific stakeholder feedback requests received: "Provide district funded Transitional Kindergarten and Kindergarten music" and "Highly qualified, diverse and well compensated teachers." Director Williams stated TK and K music is not currently funded by the LCAP, and that the vast majority of LCAP money is being spent is on salary and benefits.

Student Board Member Silwal asked if AUSD has a system-wide teacher assessment/evaluation process, in which students can provide anonymous input on teachers. This could be related to LCAP as the District strives to hire "highly-qualified staff." It was suggested that students could go to an administrator, ask principals for a new venue, or even field input to Student Board Members to present to Superintendent and/or the Board.

Board Member Blanchard stated that he welcomes a recommendation on additional tools to measure effectiveness of goals, actions, and services (in real time).

M) EXTEND TIME OF MEETING

President Black requested to Extend the Board Meeting until 9:30 p.m. Motion by Board Member Blanchard; seconded by Board Member Trutane. The Motion passed unanimously.

N) REVIEW AND ACTION

1. Resolution 2017-18-~~2223~~: Albany Unified School District's Commitment to Climate Change Action, 2018

Note: Change in number of resolution from 2017-18-23 to 2017-18-22 (due to administrative error in sequencing). The Board proposed language changes/additions to the draft. These were incorporated into the final resolution, which is attached at the end of these Minutes.

Motion: President Black requested a motion on: *Resolution 2017-18-22: Albany Unified School District's Commitment to Climate Change Action, 2018.* Motion to approve with the suggested changes by Board Member Blanchard; seconded by Vice President Stapleton-Gray. The motion passed unanimously.

2. Data Privacy Amendment to Agreement Between Albany High School and UCSF Benioff Children's Hospital Oakland

Director Nerheim clarified that this Amendment is to the current contract for this school year.

Motion: Board Member Trutane moved to Approve: *Data Privacy Amendment to Agreement Between Albany High School and UCSF Benioff Children's Hospital Oakland.* Motion seconded by Board Member Clark. The motion passed unanimously.

3. Safe Havens International Contract

Superintendent Williams presented this for Dax Kajiwara, Director of Technology, to answer questions from the Board. Board Members and Staff discussed the type of training the staff will receive to ensure this will be executed smoothly. Dax explained that this Safe Havens emergency plan will lay out very specific roles for different kinds of staff to carry out in very specific scenarios. These can be practiced in different emergency drills. It is not necessary for staff to know the specifics of the entire document; rather that staff know their roles' specific checklist of actions to take under certain circumstances, and they can practice these during drills. It was emphasized that the District Office will definitely need to ensure proper training is facilitated and provided.

Superintendent Williams stated that this plan allows Safe Havens to work with the school site administrators and the local law enforcement and the City, so a partnership is forged, which will help to align and thereby enhance how we respond to and prepare for emergencies. This will also allow the District Office to formalize our response and procedures when something happens at a school site or multiple sites.

President Black added that, according to the Board Policy, safety plans need to be approved by the Board. Some of these may need to be reviewed in Closed Session, but the Board will want to see them.

Motion: Board Member Trutane moved to Approve: Safe Havens International Contract. Motion seconded by Board Member Blanchard. The motion passed unanimously.

O) EXTEND TIME OF MEETING

President Black requested to Extend the Board Meeting until 9:40 p.m. Motion by Board Member Blanchard; seconded by Board Member Trutane.

P) REVIEW AND ACTION (Continued)

4. Albany High School Behavior Matrix (REVISED)

This item was removed from the CONSENT Calendar to allow for further Board and Staff discussion. Board Members, Staff, and Albany High School Vice Principal, Larry Pratt, discussed questions and concerns about the Behavior Matrix. President Black suggested to table this item until further edits are made. It was decided that Board Members should forward their questions/concerns to Superintendent Williams, then Superintendent Williams, along with two Board Members, will meet with the Albany High School Administration to go over everything and ensure all questions, comments, and concerns are addressed and edits made before it is brought back to the Board again.

Motion: Board Member Blanchard moved to Table: Albany High School Behavior Matrix, with this process stated above. Motion seconded by Vice President Stapleton-Gray. The motion passed unanimously.

AGENDA ITEMS/MATTERS INTRODUCED BY THE BOARD

- AHS Behavior Matrix

V. ADJOURNMENT

The Board adjourned the meeting at 9:45 p.m.

FUTURE BOARD MEETINGS

| Date | Time | Location |
|---|------------------|------------------|
| June 12, 2018- BOE: SM Work-Study Single Plans for Student Achievement (SPSA's)- Elementary | 5:00 – 6:30 p.m. | Albany City Hall |
| June 12, 2018 - Regular Meeting | 6:30 – 9:30 p.m. | |
| June 26, 2018 | 7:00 – 9:30 p.m. | Albany City Hall |

The Board of Education meeting packet is available for public inspection at: Albany Unified School District, 1051 Monroe Street; and is available on the Albany Unified School District web site: www.ausdk12.org. If you provide your name and/or address when speaking before the Board of Education, it may become a part of the official public record and the official minutes will be published on the Internet. In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the Superintendent's Office at 510-558-3766. Notification must be given forty-eight (48) hours prior to the meeting to make reasonable arrangements for accessibility (28 CFR 35.102.104 ADA Title II).