

**ALBANY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES FOR REGULAR MEETING  
January 22, 2019  
Cornell Elementary School Multi-Purpose Room**

**I. OPENING BUSINESS**

**A.) Call to Order**

President Kim Trutane called the meeting to order at 6:03 p.m.

**B) Roll Call**

- 1) **Board Members Present:** President Kim Trutane, Vice President Brian Doss, Trustee Jacob Clark, Trustee Sara Hinkley, Trustee Clementina Duron
- 2) **Staff Members Present:** Superintendent Valerie Williams; Cheryl Cotton, Director, Human Resources

**C) Identify Closed Session Pursuant to Section III Below**

**II. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS**

Having no one present to address the Board, the Board convened to Closed Session.

**III. CLOSED SESSION:** With Respect to Every Item of Business to be Discussed in Closed Session:

**A) Pursuant to Government Code Section 11126(a)1: Discussion of Employment of a Public Employee:**

- Superintendent

**B) Pursuant to Government Code Section 54957.6: Conference with Labor Negotiator**

**(Superintendent Valerie Williams, District Representative), Regarding Negotiations as it Pertains to:**

- Albany Teachers Association (ATA)
- California School Employees Association (CSEA)
- Service Employees International Union (SEIU)

**IV. OPEN SESSION**

**A) Call to Order (Reconvene to Open Session)**

President Kim Trutane called the meeting back to order at 7:05 p.m.

**B) Roll Call**

- 1) **Board Members Present:** President Kim Trutane, Vice President Brian Doss, Trustee Jacob Clark, Trustee Sara Hinkley, Trustee Clementina Duron, Student Board Member Michaela Weinstein, and Student Board Member Audrey Mallah

- 2) **Staff Present:** Superintendent Valerie Williams; Jackie Kim, Chief Business Official; Marie Williams, Assistant Superintendent, Educational Services; Carrie Nerheim, Director I, Student Services; and Cheryl Cotton, Director of Human Resources; Dax Kajiwara, Director of Technology
- 3) **Staff Excused:** Diane Marie, Director III, Special Education

### C) Pledge of Allegiance

### D) Reading of the AUSD Mission & Visions Statement

Student Board Members Weinstein and Mallah read the AUSD Mission and Vision statement.

### E) Report of Action Taken in Closed Session

President Kim Trutane reported that in Closed Session, the Board approved issuing Request for Proposals for a superintendent search as Superintendent Val Williams will be retiring at the end of the 2018-2019 school year.

### F) Approval of Agenda

- **Motion to approve:** Trustee Sara Hinkley
- **Second:** Trustee Clementina Duron
- **Result:** approved unanimously

### G) Approval of Consent Calendar

#### 1) Superintendent

- a) *Minutes of the November 13, 2018 Regular Board Meeting*
- b) *Minutes of the November 27, 2018 Regular Board Meeting*

#### 2) Human Resources

- a) *Certificated Personnel Assignment Order & Classified Personnel Assignment Order*
- b) *Student Placement Agreements*

#### 3) Business Services:

- a) *November and December 2018 Warrant Reports*
- b) *November and December 2018 Donation Reports*

#### 4) Curriculum, Instruction, and Assessment:

- a) *Independent Contractor Services Agreement with Sara Wicht, Wicht Consulting*
- b) *Overnight Field Trip: Albany High School Speech and Debate Club to Stanford University Speech and Debate Tournament in Santa Clara, California*

#### 5) Student Services:

- a) *Quarterly Report on Williams Uniform Complaints*

- **Motion to approve the Consent Calendar:** President Kim Trutane
- **Seconded:** Trustee Sara Hinkley
- **Result:** approved unanimously

## **H) BOARD AND SUPERINTENDENT REPORTS**

- 1) **Superintendent Williams** reported that on Thursday, January 24th she will attend a City Traffic & Safety Commission Meeting to review any upcoming issues regarding Albany Middle School striping and traffic mitigation.
- 2) **President Kim Trutane** reported on the letter she sent out requesting people to send emails to legislators for increased funding for education. She stated that she may have a letter-writing or postcard campaign in the spring to support the passing of assembly bills.
- 3) **Vice President Brian Doss:** No report
- 4) **Trustee Jacob Clark** thanked the public for the emails received over the last few weeks and stated that he noticed a lot of participation from families in the UC Village.
- 5) **Trustee Sara Hinkley:** No report
- 6) **Trustee Clementina Duron:** No report

## **I) STUDENT BOARD MEMBERS' REPORT**

Student Board Members Weinstein and Mallah reported some of the recent and upcoming events in the Albany schools:

### **Albany High School:**

- It's finals week at Albany High School. Students are hard at work studying and reviewing the information they learned throughout the semester. A 35-minute later start time is being tested this week to allow students the opportunity to sleep in a bit.
- On January 30th, an All-School assembly will hear from a Holocaust survivor who will talk about his life and experience in WWII and the anti-semitism that is in our world today.
- The Wellness Advisory Committee is currently discussing later start times and the use of cell phones at the high school.

### **Albany Middle School:**

- The Winter Wonderland School Dance will be held on Friday, January 25th from 7:00 - 9:00 p.m.. It will feature a limbo contest, good music, and lots of fun!

### **Cornell:**

- Cornell students dressed up cozy on January 18th for Pajama Day.
- Author and Illustrator Gianna Marino will be at Cornell on January 26th.
- The Book Fair will be held from January 26th through February 1st.

### **Marin:**

- A Marin Movie Night is being hosted by Marin School on January 25th. Come and see Transylvania!
- The annual Hundrathon is going on right now in Marin Elementary School.

## Ocean View:

- Saturday, January 12th SchoolCARE put on a show with “Controlled Burn” and “The Serotonins” at the Ivy Room to fundraise for Ocean View students. Thank you SchoolCARE!
- Speak Up Be Safe night was held on January 10th to educate parents about the curriculum being used in AUSD schools about abuse and bullying.
- On January 31st Mac Barnett, a New York Time bestselling author for children’s books will be coming to Ocean View.

## J) PERSONS TO ADDRESS THE BOARD ON MATTERS NOT ON THE AGENDA

No one addressed the Board for items/matters not on the agenda.

## K) REVIEW AND ACTION

### 1) Human Resources:

#### a) *Resolution No. 2018-19-10: Resolution to Determine Tie-Breaking Criteria for Certificated Employees*

Cheryl Cotton, Director of Human Resources, reviewed this item as presented in the agenda packet. She stated that no specific decisions have been made about layoffs at this point. This tie-breaking criteria is established in the event of multiple employees with the same seniority date. The timeline is very tight as employees affected will be informed by March 15th. The process needs Board approval.

- **Motion to approve** by Trustee Jacob Clark
- **Seconded:** Vice President Brian Doss
- **Result:** approved unanimously

### 2) Business Services:

#### a) *2017-2018 Financial Audit Report*

Jackie Kim, Chief Business Official, introduced Michael Ash, Partner from Christy White and Associates, who prepared and presented the audit report. There were no audit findings.

- **Motion to accept by** Trustee Clementina Duron
- **Seconded:** Student Board Member Weinstein
- **Result:** approved unanimously

#### b) *Amendment to Agreement for Design-Build Services for the Albany Middle School Annex Project By and Between Albany Unified School District and Rodan Builders, Inc.*

Superintendent Williams reviewed this amendment as presented in the board packet. She stated that the January 31st deadline for completion of the middle school is on time and everything will be substantially completed. She recommended to allow for some time to clean the facilities and make sure everything is moved off-site before allowing students in. Superintendent Williams will work Albany Middle School Principal, Deborah Brill, on logistics and timing of when staff can begin using the space.

- **Motion to accept:** Trustee Sara Hinkley
- **Seconded:** Vice President Brian Doss
- **Result:** approved unanimously

c) ***Amendment to Agreement for Design-Build Services for the Albany High School Addition Project By and Between Albany Unified School District and Alten Construction***

Superintendent Williams reviewed the materials presented in the agenda packet.

Juan Barrosa, Managing Partner of Derivi Castellanos Architects, addressed the Board and stated that they are in the final stages of processing the Division of State Architect (DSA) approval; they received verbal confirmation that the review is complete and there are no further corrections or issues; DSA takes a few days to process, so they are hoping to receive the final approval early next week.

- **Motion to approve:** Sara Hinkley
- **Seconded:** Clementina Duron
- **Result:** passed unanimously

d) ***Authority to Issue Notice to Proceed with Construction of the Albany High School Addition to Alten Construction Upon Receiving DSA Approval***

- **Motion to approve:** Kim Trutane
- **Seconded:** Clementina Duron
- **Result:** approved unanimously

3) **Superintendent:**

a) ***Authority to Negotiate Contract Terms with #1 Ranked Design-Build Team for the Ocean View Elementary Reconstruction Project***

Superintendent Williams asked Terry Georgeson, Principal of Ocean View Elementary School.

Principal Georgeson provided some background information on this entire project:

- Began the discussion of rebuilding Ocean View back in 2014
- Design team was created and by the end of 2016
- Visited several schools, looked at showrooms with the latest school furnitures designs and concepts
- Took a break to begin working on passing a bond measure for construction
- Waited for Albany Middle School and Albany High School progress before starting up again
- Ocean View Design Team started up again in May 2018
- Since May 2018, the Ocean View Design team has met with 6-8 staff members and parents at least 10 times. Interviewing
- The Board of Education has dedicated discussion on of the rebuild and temporary housing at:
  - 1 Special Work Study meeting in November, 2018
  - Board meetings at least 4 times in 2018-2019 to date
- Terry Georgeon has discussed this during staff meetings, PTA meetings, parent meetings, and countless hours of meetings with HY Architects

Juan Barrosa, Managing Partner of Derivi Castellanos Architects, spoke about the Request for Proposals and how they reached their #1 ranked choice.

Superintendent Williams clarified that the Board and the District are not locking in a price at this meeting.

Lauren Maass from GouldEvans, and Doug Espland II from OverAA Construction shared a presentation highlighting their proposal for design. To hear the presentation, please view the [January 22, 2019 BOE Video](#) (at 34:08). The presentation may be posted on the website if/when the contract is approved at a later date.

- **Motion to approve and give authority to the Superintendent to negotiate contract terms:** by Trustee Sara Hinkley
- **Seconded:** Student Board Member Weinstein
- **Result:** approved unanimously

**b) *Plan for Temporary Housing for Elementary Students***

President Kim Trutane addressed the Board and the community with some direction regarding the timing, structure, and discussion of this item:

- Hear presentation from Superintendent Williams (15 mins)
- Board members ask questions of Staff (15 mins)
- Keep public comment limited to 30 minutes
  - Requested Speaker Slips to be filled out and turned in before speaking
  - Groups: please select a spokesperson to represent
  - The Board has read all emails that have come in
  - We are a community and would like to maintain a civil meeting
  - Keep this a safe place for any opinion to be voiced
  - Please refrain from cheering, clapping, booing, etc.
- After Public Comment: further Board discussion and action

Superintendent Williams reviewed the presentation the agenda packet. The Board discussed at great length the cost, educational quality, and the pros and cons of the AM/PM model vs. the Early Bird/Late Bird (EB/LB) model.

Elementary School Principals Terry Georgeson, Ocean View; Heather Duncan, Cornell, Melisa Pfohl, Marin; and Anna Mansker, Director of Albany Children's Center, spoke about their unanimous support for the AM/PM model and why they did not want the Early Bird/Late Bird program.

The Board heard public comment from many members of the community stating their concerns regarding the plans for temporary housing.

- Officers of the Parent Teachers Associations (PTA) from all three (3) elementary schools
- Staff members representing Ocean View Elementary
- Staff members representing Cornell Elementary - read a letter and submitted to Board (see attached)
- Staff members representing Marin Elementary - read a letter and submitted to Board (see attached)

- TK and Kindergarten teachers - read a letter and submitted to Board (see attached)
- Many Parents and Albany community members

#### **L) NEED TO EXTEND MEETING AND BRIEF RECESS**

During the Discussion of the *Plan for Temporary Housing for Elementary Students*, the Board needed to extend the meeting two (2) times, and took one short break. The motions are as follows:

- **Motion to extend the meeting until 10:01 p.m.:** by Trustee Brian Doss
- **Motion to extend the meeting until 10:45 p.m. and take a three (3) minute break:** by Trustee Clementina Duron

#### **M) REVIEW AND ACTION (CONTINUED)**

##### **2) Superintendent:**

##### **b) *Plan for Temporary Housing for Elementary Students***

The Board continued its discussion.

A motion was made by Vice President Brian Doss to vote on AM/PM vs. Early Bird/Late Bird programs. Then the Board can focus on the one that is approved to direct the Superintendent and administrators to work out the logistics. Trustee Sara Hinkley seconded this motion. The Board proceeded with the following motions:

- **Motion to adopt an EB/LB Model for Kindergarten:** by Vice President Brian Doss
- **Second:** No second of this motion
- **Result:** Failed to carry
  
- **Motion to adopt the AM/PM Kindergarten Program during the Temporary Housing Phase:** by Trustee Sara Hinkley
- **Seconded:** President Kim Trutane
- **Roll Call Vote:**  
 President Kim Trutane: Aye  
 Vice President Brian Doss: Nay  
 Trustee Jacob Clark: Nay  
 Trustee Clementina Duron: Aye  
 Trustee Sara Hinkley: Aye
- **Result: Motion Passed 3:2**

#### **N) REVIEW AND DISCUSSION**

##### **1) Business Services: 2019-2020 Governor's Budget Proposal-**

Due to time, this item was tabled until the February 12, 2019 regular meeting.

- **Motion to Table:** Trustee Jacob Clark
- **Seconded:** President Kim Trutane
- **Result:** approved unanimously

**VI. AGENDA ITEMS/MATTERS INTRODUCED BY THE BOARD**

- Create a Transitional Housing Committee

**VII. ADJOURNMENT**

The Board adjourned the meeting at 11:05 p.m.

**FUTURE BOARD MEETINGS**

<b>Date</b>	<b>Time</b>	<b>Location</b>
January 30, 2019: Special Meeting	5:30 - 8:00 p.m.	Cornell Elementary School
February 12, 2019	7:00 - 9:30 p.m.	Albany City Hall
February 26, 2019	7:00 - 9:30 p.m.	Albany City Hall

***SEE ATTACHED:***

1. Letter to the Board of Education and Superintendent Williams from Cornell Staff
2. Letter to the Board of Education and Superintendent Williams from Marin Staff
3. Letter to the Board of Education and Superintendent Williams from AUSD TK and Kindergarten teachers



January 18, 2019

Dear Members of the Board and Superintendent Williams,

The staff at Cornell Elementary writes to you in unanimous support of the following temporary housing plan proposed/supported by all site administrators:

- Move two Ocean View (OV) Kindergarten classes to Marin and two OV Kindergarten classes to Cornell with the AM/PM schedule
- Move OV First and Second Grades to AMS Annex (new building)
- Move OV Third, Fourth, and Fifth grades into portables on tennis courts at AHS and into new building at AHS

We are aware that AB 197, currently working its way through the California legislature, proposes a full-day Kindergarten. If AB 197 were to pass, it would not go into effect until the 2021-2022 school year, over two years from now. Even with that possibility, we know there often are waivers for which school districts can apply and, during construction, AUSD certainly would have extenuating circumstances.

Which brings us back to our current situation. During this temporary transition period, we support the AM/PM Kindergarten proposal in order to:

- Safely house all OV students in Albany
- Make it possible for OV to finalize their design plans and begin construction
- Make it possible to begin construction soon so that bond money is not lost on further delays and inflation
- Honor Albany voters who approved Measures B & E, which includes creating two seismically safe elementary schools
- Maintain lower class sizes in K-5 (Early Bird/Late Bird schedule during construction would require significant increases in class size and potential for combo classes, both of which, we feel, would have a greater negative impact on all the children's academic growth.)

While we understand the additional childcare burden the AM/PM schedule will put on Kindergarten families (including teachers' families), we do **NOT** support the Early Bird/Late Bird Kindergarten schedule **during construction** for the following reasons:

- It would require more classroom space to accommodate these students, meaning less playground space on an already crowded site.
- It would require more money to purchase or lease more portables, the cost of which would likely come directly out of the Marin construction budget.

- It would mean increased K-5 class sizes and possible combination classes to maximize space. (This would be in opposition of Parcel Tax LL - which the community passed overwhelmingly to maintain lower class sizes after classes had reached 27.)

Prior to 2011, the AM/PM schedule was in place for all AUSD Kindergarteners. A significant benefit of the AM/PM schedule is that it provides two credentialed teachers in the classroom for a substantial part of the day. All of the students currently at Albany High, including our own children and all of our graduates, went through the AM/PM Kindergarten schedule. Many are in top schools all over the country.

**We, the Cornell Staff, believe that incoming Kindergarteners, similar to those in the past, will thrive in the AM/PM schedule because of the dedicated, highly qualified, and nurturing staff of AUSD. As educators, we would never support any model that we believed was not in the best interest of all of our children.**

We believe it is our financial and legal responsibility to this community to ensure that money is left at the end of this process to rebuild a seismically safe school at Marin. Consequently, we need to get started. The Cornell Staff is in full support of the proposal for AM/PM Kindergarten during construction that our principals unanimously recommend. We trust this is in the best interest of all of our students.

Respectfully,

The Cornell Staff

Jim Brandley  
 Nancy Johnson  
 Katalin Stalter  
 Marc Stator  
 Adrienne Kohn  
 Jacqueline Wiley  
 Debbie King  
 M. King  
 Erika King  
 Ali Falconi  
 Elin Muff  
 Erika King - Miesha Ched

Carmen Marmo  
 Highat Vandy  
 Joan Wickstrom  
 Elaine Wong  
 Jennifer Tripman  
 Delia Peacock  
 Martha Schneider  
 Paul King  
 Shanna Dumb  
 Emma Barker  
 Tami King  
 Beth Shepard  
 Patti Brus  
 Anne Platt  
 Celeste Desrosiers  
 Margaret Mathis  
 Janet Scaglione  
 Susan Jones

January 18, 2019

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The staff at Marin Elementary writes to you in unanimous support of the following temporary housing plan proposed/supported by all site administrators:

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**We, the Marin Staff, believe that incoming Kindergarteners, similar to those in the past, will thrive in the AM/PM schedule because of the dedicated, highly qualified, and nurturing staff of AUSD. As educators, we would never support any model that we believed was not in the best interest of all of our children.**

We believe it is our financial and legal responsibility to this community to ensure that money is left at the end of this process to rebuild a seismically safe school at Marin. Consequently, we need to get started. The Marin Staff is in full support of the proposal for AM/PM Kindergarten during construction that our principals unanimously recommend. We trust this is in the best interests of all of our students.

Respectfully,

The Marin Staff

Come we are  
 Camille Snyder  
 Casey Daniel  
 Julia von Stackelberg  
 Kenya Dorigan  
 Amy Eng  
 Naomi Gardner  
 Dan P. Th...  
 Janet Garay  
 Vantri Kaur Khalsa  
 J. C...  
 N. M...  
 Rachelle...  
 Ashlee...  
 Charles...  
 Edy McKenzie  
 Adam  
 Patsy  
 Sara Haller  
 Laura Halpern  
 Julia P. Bishop  
 Holly Casum  
 Julie Bussgang  
 Maritza Hiltcher  
 Yael...

Dear President Trutane, Vice President Doss, Members of the Board, Superintendent Williams, and members of the community,

We are Albany TK and Kindergarten teachers with well over 150 combined years of experience in education. Some have master's degrees, some have doctorate degrees. As professionals, we have the best interest of all Albany students at heart. These are difficult decisions you face in dealing with this temporary housing issue. We are writing to assure the community and the board that we can effectively meet the needs of Albany TK and K students through this temporary housing phase. The Albany TK and K teachers unanimously support the AM/PM program for temporary housing. We stand ready and prepared to provide this community's children with an outstanding education implementing this model. We ask that you call for a vote tonight, and that you vote in support of the AM/PM schedule for temporary housing.

There have been some concerns and misconceptions surrounding the AM/PM model. Both AM/PM and Early Bird/Late Bird have been very successful in Albany. We support AM/PM during transitional housing because:

1. It is the best utilization of space for all students TK through 12th grade.
2. By not requiring placement of extra portables, the AM/PM model maximizes outdoor space for recess, PE, gardening, green space, and other outdoor instruction for all TK through 5th grade children, which is crucial to their mind and body development.
3. It leaves space for childcare on-site.
4. It offers quality instruction.
5. It allows for continued small group instruction with two credentialed teachers in the classroom for 90+ minutes a day.
6. It provides continued opportunities for intervention, social emotional support, and individualized attention for enrichment and special project activities.
7. A second credentialed teacher also provides additional support during the 1-on-1 assessments we administer three times a year to all TK and K students.

Each instruction model has its benefits and drawbacks, and children will thrive under both, but given the unavoidable circumstances of construction, we support what is least disruptive and best suited for this time of change. We are united as teachers and ready to adapt. We want to affirm to you that we are prepared for these temporary changes and stand ready to provide this community's children with the best possible education, as we have always done.

Once again, we, the TK and Kindergarten teachers, feel strongly that the AM/PM model will best support all of our Albany children TK through 12th grade during our temporary housing situation, and we request that a vote happen tonight, so we can move forward together, and be best prepared for our upcoming construction transitions. We are confident that we as a community can come together and move forward in the process of building twenty first century schools for Albany students.

Sincerely,

AUSD TK and Kindergarten Teachers

Kristina Finnegan, ACC

Nancy Johnson, Cornell

Cindy Hatem, OV

Adele King, Marin

Sylvia Jacuinde, ACC

April Stewart, Cornell

Eunice Kim, OV

Pansy Lou, Marin

Chrissie Prehn, Cornell

Joanie Wickstrom, Cornell

Hanna Miller, OV

Eileen McKenzie, Marin

Melanie Mickelson, Cornell