

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES FOR REGULAR MEETING

March 12, 2019

Albany City Hall

I. OPENING BUSINESS

A) Call to Order

President Kim Trutane called the meeting to order at 5:30 p.m.

B) Roll Call

1. **Board Members Present:** President Kim Trutane, Vice President Brian Doss, Trustee Jacob Clark, Trustee Sara Hinkley, Trustee Clementina Duron
2. **Staff Members Present:** Superintendent Valerie Williams; Jackie Kim, Chief Business Official; Cheryl Cotton, Director, Human Resources

C) Identify Closed Session Pursuant to Agenda Section III Below

II. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS

Having no one present to address the Board, the Board convened to Closed Session.

III. CLOSED SESSION: With Respect to Every Item of Business to be Discussed in Closed Session:

A) Pursuant to Government Code Section 54957.6: Conference with Labor Negotiator (Superintendent Valerie Williams, District Representative), Regarding Negotiations as it Pertains to:

- Albany Teachers Association (ATA)
- California School Employees Association (CSEA)
- Service Employees International Union (SEIU)

B) Pursuant to Govt. Code Section 11126(a)1:

i. Personnel Action:

1. Dismissal - Maintenance Worker
2. Notice of Release/Reassignment from Administrative Position - Director I, Student Services
3. Notice of Release/Reassignment from Administrative Position - High School Assistant Principal
4. Notice of Non-reelection - Teacher, Three (3) Positions
5. Notice of Release from Temporary Employment

IV. OPEN SESSION

7:00 p.m

A) Call To Order (Reconvene to Open Session)

President Trutane called the meeting to order at 7:00 p.m.

B) Roll Call

1. **Board Members Present:** President Kim Trutane, Vice President Brian Doss, Trustee Jacob Clark, Trustee Sara Hinkley, Trustee Clementina Duron, Student Board Member Michaela Weinstein, Student Board Member Audrey Mallah
2. **Staff Present:** Superintendent Valerie Williams; Jackie Kim, Chief Business Official; Marie Williams, Assistant Superintendent of Educational Services; Cheryl Cotton, Director of Human Resources; Dax Kajiwarra, Director of Technology; Diane Marie, Director III, Special Education
3. **Staff Excused:** Carrie Nerheim, Director I, Student Services

C) Pledge of Allegiance

D) Reading of the AUSD Mission & Vision Statement and Meeting Norms

Student Board Members Weinstein and Mallah read the AUSD Mission and Vision statement, and the Meeting Norms of the Board of Education.

E) Report of Action Taken in Closed Session

The Board approved the following personnel actions in Closed Session:

1. Dismissal - Maintenance Worker
2. Notice of Release/Reassignment from Administrative Position - Director I, Student Services
3. Notice of Release/Reassignment from Administrative Position - High School Assistant Principal
4. Notice of Non-reelection - Teacher, Three (3) Probationary Positions
5. Notice of Release from Temporary Employment of Temporary Employees

F) Approval of Agenda of March 12, 2019 Regular Board Meeting

- **Changes to Agenda:**
 - Superintendent Williams requested to pull the Item Nc3: *Agreement With Derivi Castellanos Architects to Prepare Plans for Elementary Temporary Housing Modifications at the AMS Annex (Ball Wall)*.
- **Motion to approve the Agenda with this change:** by Trustee Sara Hinkley
- **Second:** Student Board Member Michaela Weinstein
- **Result:** unanimously approved

G) Spotlight: Albany Middle School

Deborah Brill, Principal of Albany Middle School, and Sam Haller, Special Day Class Teacher at Albany Middle School, highlighted their Coffee Cart and Best Buddies Program. Mr. Haller introduced the programs, and students from Albany Middle School demonstrated their Coffee Cart and also spoke about the Best Buddies Club. To see this spotlight, please view the [March 12, 2019 BOE video \(at 29:25\)](#).

H) Approval of Consent Calendar

1) Superintendent

- a) Minutes of the January 22, 2019 Regular Board Meeting
- b) Minutes of the February 12, 2019 Regular Board Meeting

2) Human Resources

- a) Certificated Personnel Assignment Order & Classified Personnel Assignment Order

3) Curriculum, Instruction, and Assessment

- a) Elementary School Accountability Report Cards

4) Technology

- a) Renewal of Agreement with Alameda County Office of Education as Internet Service Provider

5) Student Services

- a) Agreement for Services Between Albany Unified School District and UCSF Benioff Children's Hospital Oakland

● Board Comments on the Consent Calendar:

President Trutane stated that there was an error in the *Certificated Personnel Assignment Order & Classified Personnel Assignment Order*: Substitute Teacher: Dea, Norm; at DO; \$140.00/hr; Effective Date 3/13/19.

Correction: Director of Human Resources, Cheryl Cotton, has noted that this was a typo and the correct rate is \$140.00/day.

- **Motion to approve the Consent Calendar with noted change:** by Trustee Sara Hinkley
- **Second:** Vice President Brian Doss
- **Result:** unanimously approved

I) Board and Superintendent Reports

1) Superintendent Williams:

- In the very near future, the Wellness Committee will be sending out parent and student surveys on late start times for middle and high school students grades 8 - 11.

2) President Kim Trutane:

- Attended a breakfast at the Alameda County Office of Education (ACOE) with Superintendent Williams recently. Union leaders and Board members from different districts in Alameda County were also in attendance, where they learned about the school funding situation in California. She will be lobbying in Sacramento on April 3rd for public education funding.
- Presented an infographic flyer that was provided by ACOE that gave details on California School Funding.

3) Vice President Brian Doss:

- Reminder that the Diversity Club is held every last Thursday of month at Marin Elementary School and asked the community to encourage students to attend. The program will be expanding to a wider range of groups and be held each Thursday.

4) Trustee Jacob Clark:

- Gave a shout out to Albany Middle School Cobras and their wrestling team. He stated that he joined them at tournaments the last 2 weekends and wanted to thank all the parents, especially Olga, for all of the family support to the team.

5) Trustee Clementina Duron:

- Reported on the switch in Board Member Committee assignments between Vice President Brian Doss and herself: Brian Doss is now on the Wellness Committee, and Clementina Duron is now on the Board Policy Committee.

6) Trustee Sara Hinkley: No report, but requested an update on the Superintendent Search

President Trutane reported that an email was sent out that evening to the entire Albany community describing the Stakeholder Engagement Meetings to be held next week. An extensive superintendent search input process was launched to involve many different groups in the process. The AUSD website now includes a [Superintendent Search 2019](#) webpage with many details, a timeline, and important links that will continue to be updated during the entire process.

J) Student Board Members' Report

Student Board Members Weinstein and Mallah provided the Student Board Member Report, which highlighted some of the recent and upcoming events in the Albany schools:

Albany High School:

- The Black Student Union will hold their first annual "This is Us" festival on Saturday, March 16th from 1:00 - 4:00 p.m. in the Albany High School gym. There will be food vendors, clothing, jewelry, keynote speakers, activities, and club booths.
- The Albany High School Spirit Store will be closing this Friday, March 15th, so get your Cougar apparel while supplies last. All proceeds go to the Athletics Boosters.

Albany Middle School:

- The annual AUSD Superintendent's Concert will be held on Thursday, March 14th in the Albany Middle School gym from 7:00-9:00 p.m. Both middle and high school bands will be performing.
- There will be multiple concerts with Albany Middle School bands and orchestra in the last two weeks of March.

Cornell Elementary:

- *Girls on the Run* after school program started for 3rd through 5th graders on March 4th, and will be occurring until May 10th.
- Parents are meeting with their children's teachers to check in about progress and learning process.
- On March 13th, 5th graders will be smiling at the camera for the 5th Grade Photo.

Ocean View Elementary:

- Parents interested in the remodeling of Ocean View met with Principal Georgeson on March 14th.
- Students walked and rolled to school on March 6th for the Golden Sneaker Contest.
- A fundraiser is being held with the San Francisco clothing brand Tea Collection to benefit Ocean View.

Marin Elementary:

- A PTA meeting will be held on Wednesday, March 13th, in the Marin Multi Purpose Room.
- On March 9th, Marin families celebrated STEAM (Science, Technology, Engineering, Art, and Mathematics) Day, and got their bikes tuned up.
- School apparel is being sold by Alliance Graphics in Berkeley to raise money for Marin while also showing spirit.

Student Board Member Weinstein also reported that she attended the CSBA Legislative Action Day in Sacramento today, March 12th, with Superintendent Williams and President Trutane.

K) Persons To Address the Board on Matters Not on the Agenda

An AUSD parent read a letter that she sent to Superintendent Williams and members of the Board regarding her son at Albany Middle School and her concern regarding safety issues there.

L) Staff Reports

1) Special Education Update

Diane Marie, Director III of Special Education, presented her report on Special Education as presented in the Board packet. Members of the Board asked Director Marie to identify areas of improvement and development in the delivery of Special Education services to students. Director Marie stated the following issues have been consistent:

- Recruiting and retaining paraeducators (salaries, training and development, etc.)
- Not seeing Special Ed as a silo but as part of the entire school site (not every student with special needs is in Special Education. Teachers need to work together and staff need to work together for all of the kids in the District.

The Board and Staff discussed issues related to hiring and retaining paraeducators. Superintendent Williams stated that she recently discussed the possibility of creating a task force with Cheryl Theis, and asked the Board for 3 more days to report out to the Board on this.

Cheryl Theis, parent and Special Education and Disabilities Rights advocate addressed the Board to talk about her interest and concerns related to Special Education, and stated:

- Education by paraeducators is not inclusion. General Education teachers need to be challenged to step up and find ways to accommodate students. This is not an Albany problem, it is a national problem. Keep students out of Special Ed if they don't need Special Ed.
- Thanked Director Diane Marie for all of her years of service problem-solving and collaboration to put the student first.

Olga Miranda, parent, thanked Diane Marie for all she has done, and she commented on issues in Special Ed and students in school. She stated that paras should not be replacing the general education teachers in the classroom. She asked about the Math Department and requested children who have IEP's be provided access to math tests, and requested the Board and Staff to consider that the achievement gap in math be addressed across the board. She also asked for Staff to be considerate of positions when hiring (especially in Special Ed).

President Trutane stated that the achievement gap in math is in the Board's Issues Bin as something they want to address and work towards.

M) Review and Discussion

1) Superintendent

a) Parcel Tax

Superintendent Williams and the Board discussed engaging the services of a research and tax measure planning service for the March 2020 or November 2020 ballot, and if so, when should staff post a Request for Proposal (RFP) from firms to conduct this survey. The Board directed Staff to issue a Request for Proposal. Trustee Hinkley will work with Chief Business Official Kim on the language of the RFP. To hear the discussion in its entirety, please view the [March 12, 2019 BOE Video](#).

b) Order of Board Meeting Agenda Items

Due to the time, President Trutane requested to skip this item and move it on the Agenda to follow: ***Review and Action Item 4c: Resolution No. 2018-2019-13: Calling for Support of AB 39 (Muratsuchi) to Increase Local Control Funding for California's Public Schools***

N) Review And Action

1) Curriculum and Instruction

a) Board Policy 5131 (Conduct)

This item was also moved on the Agenda to the end, following Review and Discussion

2b) Order of Board Meeting Agenda Items.

2) Technology

a) Contract with AT&T for District Internet Connection to Alameda County Office of Education

Dax Kajiwarra, Director of Technology, presented this contract to the Board. No discussion.

- **Motion:** to approve by President Kim Trutane
- **Second:** Trustee Clementina Duron
- **Result:** approved unanimously

b) Contract with AT&T for Wide Area Connection from District Office to Albany High School

Dax Kajiwarra, Director of Technology, presented this contract to the Board.

- **Motion** to approve by Trustee Sara Hinkley
- **Second:** Vice President Brian Doss
- **Result:** approved unanimously

3) Business Services

a) *2018-2019 2nd Interim Financial Report*

President Kim Trutane stated that there is not a lot of update in this 2nd Interim Financial Report for a reason. This is very close to the 1st Interim Report because Staff is waiting on the Budget Advisory Committee to advise us more precisely. The 2nd Interim Financial Report is being submitted as is because it is adequate, but expect the June Budget Report to look a lot different.

Jackie Kim, Chief Business Official, presented slides that summarized the 2nd Interim Report. This can be viewed on the [March 12, 2019 BOE Video](#) (at 2:19:58).

Yael Bloom, representative of SchoolCare, asked the Board and Staff to communicate to the community where the district is financially and what positions will be lost. She suggested a letter to the community. Superintendent Williams stated that the information listed in the slide presented by Chief Business Official Kim with “\$1.046 M Reductions Incorporated in 1st Interim” lists the positions that are being reduced; and she will discuss with Staff on how to get this message out to the community.

- **Motion:** to accept the 2nd Interim Budget Report by President Kim Trutane
- **Second:** Trustee Sara Hinkley
- **Result:** approved unanimously

b) *Agreement with Derivi Castellanos Architects to Provide Program Management Services for the Marin Elementary School Re-build Project*

Chief Business Official Jackie Kim presented this to the Board and stated that the total anticipated project duration is 36 months (3 years), and it will cost \$1,169,160 in 2016 Measure B Bond.

- **Motion:** to approve Vice President Doss
- **Second:** Trustee Sara Hinkley
- **Result:** approved unanimously

c) *Agreement with Derivi Castellanos Architects to Prepare Plans for Elementary Temporary Housing Modifications at Albany Middle School Annex*

This item was pulled from the agenda.

d) *Appointment of Budget Advisory Committee Members*

Chief Business Official, Jackie Kim, presented this to the Board and stated that one (1) parent resigned her position from the committee, leaving a parent vacancy. An application was submitted by Stephen Stewart, who has been attending the meetings.

- **Motion to appoint Stephen Stewart** by Trustee Sara Hinkley
- **Second:** Trustee Clementina Duron
- **Result:** approved unanimously

e) *Supplemental Early Retirement Program*

Jackie Kim, Chief Business Official, introduced Gail Beal, Senior Vice President from Keenan, who reviewed the material presented in the board agenda packet.

- **Motion:** to approve by Trustee Sara Hinkley
- **Second:** Vice President Brian Doss
- **Result:** unanimously approved

4) Superintendent

a) *Resolution No. 2018-2019-11: Resolution To Approve An Agreement for Participation in the Alameda County Operational Area Emergency Management Organization*

Superintendent Williams stated that this allows the District to participate in the County in the event of an emergency. After the resolution is passed, the Superintendent will appoint three people to work with the Alameda County Operational Area Emergency Management Organization and to receive training. After the three AUSD designees receive training, the District will determine what areas of the AUSD safety plan needs to be updated. AUSD will continue to work with county agencies in the event of a state-wide emergency, county-wide emergency, multiple-county-wide emergency.

- **Motion:** to approve by President Kim Trutane
- **Second:** Trustee Clementina Duron
- **Roll Call Vote:** Ayes: 4; Nays: 0; Abstain: 0; Absent: 1
- **Result:** approved and adopted

MOTION TO EXTEND MEETING FOR 30 MINUTES UNTIL 10:25 p.m.

- **Motion:** by Trustee Clementina Duron
- **Second:** Trustee Sara Hinkley
- **Result:** approved unanimously

b) *Resolution No. 2018-2019-12: Funding for Children with Disabilities*

Superintendent Williams presented this and stated that she strongly supports this Assembly Bill.

- **Motion:** to approve by Trustee Clementina Duron
- **Second:** President Kim Trutane
- **Roll Call Vote:** Ayes: 5; Nays: 0; Abstain: 0; Absent: 0
- **Result:** approved and adopted

c) *Resolution No. 2018-2019-13: Calling for Support of AB 39 (Muratsuchi) to Increase Local Control Funding for California's Public Schools*

Superintendent Williams presented this and stated that she strongly supports this Assembly Bill. President Trutane stated that Assembly Bill (AB) 39 provides the framework for additional funding but there is no money attached to it.

- **Motion:** to approve by Trustee Jacob Clark
- **Second:** Vice President Brian Doss
- **Roll Call Vote:** Ayes: 5; Nays: 0; Abstain: 0; Absent: 0
- **Result:** approved and adopted

O) Review and Discussion

1) Superintendent

c) Order of Board Meeting Agenda Items

The Board discussed the order of agenda items and decided that the Order of business on the agenda under Open Session should be as follows:

1. School Spotlight
2. Consent Calendar
3. Board, Superintendent, and Student Board Member Reports
4. Persons to Address the Board on Matters Not on the Agenda
5. Review and Action
6. Review and Discussion
7. Staff Reports
8. Items to be Agendized

It was further decided that if there are items under Review and Discussion that bring a large turn out of community members (parents, students, staff), then that would be moved up on the agenda to be presented earlier in the evening.

The Board decided to prioritize items in order to take care of items of interest to these groups preferentially:

1. Students
2. Parents
3. Teachers
4. School Site staff
5. District Office staff

No motion was taken on this as it was a Review and Discussion item.

P) Review And Action

1) Curriculum and Instruction (resumed)

b) Board Policy 5131 (Conduct)

Marie Williams, Assistant Superintendent of Educational Services, reviewed the material in the board packet. She stated that this Policy (Conduct) is deemed optional by California School Boards Association (CSBA), and as such, language in this policy can be found in other places (policies) having to do with discipline and student conduct.

The Board and Staff discussed questions and concerns raised at the previous board meeting related to this policy:

- Create a positive statement about “conduct” or a definition of “conduct” -
The Board did not decide on this change at this time.
- Ordering of items in the policy:
Assistant Superintendent Marie Williams stated that there was a mechanical error in tracking changes related to items that constitute prohibited student conduct. All track changes will be cleaned up upon approval.
- Language related to the use of cellular/digital phones to allow “during instructional time” would allow school sites to implement their behavior matrices and use their discretion accordingly..
- **Motion:** to pass Board Policy 5131 (Conduct) by Vice President Doss
- **Second:** President Trutane
- **Roll Call:** Ayes: 4; Nay: 1 (Duron)
- **Result:** passed 4:1

V. AGENDA ITEMS/MATTERS INTRODUCED BY THE BOARD

- Discussion about the Transitional Housing Committee Meeting (purpose, purview, etc.)
 - Subcommittee for parents of TK/K
- TK/K Program: parents to present ideas and questions and discuss with Staff

VI. ADJOURNMENT

The Board adjourned the meeting at 11:00 p.m.

FUTURE BOARD MEETINGS

Date	Time	Location
March 26, 2019	7:00 - 9:30 p.m.	Albany City Hall
April 16, 2019	7:00 - 9:30 p.m.	Albany City Hall
*April 29, 2019 SPECIAL BOARD MEETING - CLOSED SESSION FOR SUPERINTENDENT SEARCH	7:00 - 10:00 p.m.	CORNELL ELEMENTARY LIBRARY
April 30, 2019	7:00 - 9:30 p.m.	Albany City Hall