

**ALBANY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES OF REGULAR MEETING**

**Tuesday, April 30, 2019**

**Albany City Hall**

1000 San Pablo Ave.

Albany, CA 94706

(BOE approved: 5/28/19)

**I. OPENING BUSINESS**

**A) Call to Order**

President Kim Trutane called the meeting to order at 6:00 p.m.

**B) Roll Call**

- 1) **Board Members Present:** President Kim Trutane, Vice President Brian Doss, Trustee Jacob Clark, Trustee Sara Hinkley, Trustee Clementina Duron
- 2) **Staff Members Present:** Superintendent Valerie Williams; Jackie Kim, Chief Business Official; Cheryl Cotton, Director of Human Resources

**C) Identify Closed Session Pursuant to Agenda Section III Below**

**II. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS**

Having no one present to address the Board, the Board convened to Closed Session.

**III. CLOSED SESSION: With Respect to Every Item of Business to be Discussed in Closed Session:**

**A) Pursuant to Govt. Code Section 11126(a)1:**

- 1) Personnel Action:
  - Notice of Release - Classified Employees

**B) Pursuant to Government Code Section 54957.6:**

- 1) Conference with Labor Negotiator (Superintendent Valerie Williams, District Representative), Regarding Negotiations as it Pertains to:
  - Albany Teachers Association (ATA)
  - California School Employees Association (CSEA)
  - Service Employees International Union (SEIU)

**IV. OPEN SESSION**

**A) Call To Order (Reconvene to Open Session)**

President Trutane called the meeting to order at 7:12 p.m.

**B) Roll Call**

- 1) **Board Members Present:** President Kim Trutane, Vice President Brian Doss, Trustee Jacob Clark, Trustee Sara Hinkley, Trustee Clementina Duron, Student Board Member Michaela Weinstein, Student Board Member Audrey Mallah
- 2) **Staff Present:** Superintendent Valerie Williams; Jackie Kim, Chief Business Official; Marie Williams, Assistant Superintendent of Educational Services; Cheryl Cotton, Director of Human Resources; Dax Kajiwara, Director of Technology; Diane Marie, Director III, Special Education; Carrie Nerheim, Director I, Student Services
- 3) **Staff Excused:** Diane Marie, Director III, Special Education

### C) Pledge of Allegiance

### D) Reading of the AUSD Mission & Vision Statement and Meeting Norms

Student Board Members Weinstein and Mallah read the AUSD Mission and Vision statement, and the Meeting Norms of the Board of Education.

### E) Report of Action Taken in Closed Session

The Board took no action in Closed Session.

### President Trutane also reported out from Closed Session at the April 29, 2019 Special Meeting:

The Board met in Closed Session to determine candidates for the position of Superintendent and determined the questions to be asked during the interview process.

### F) Approval of Agenda of April 30, 2019 Regular Board Meeting

- **Motion to approve the Agenda:** by President Kim Trutane
- **Second: Hinkley**
- **Result: approved**

### G) Recognition: *Resolution 2018-19-14: Teacher Appreciation Week*

Cheryl Cotton, Director of Human Resources, stated that May 6 -10, 2019 is Teacher Appreciation Week. She read the Resolution aloud and presented the certificate to Mr. Rich Ritchie, Albany Middle School teacher, on behalf of the Albany Teachers Association.

- **Motion to adopt and accept the Resolution** by President Kim Trutane
- **Roll Call Vote:** Ayes: 7; Nays: 0
- **Result:** Approved

### H) Approval of Consent Calendar

#### 1) Superintendent

- a) Minutes of the March 12, 2019 Regular Board Meeting

#### 2) Human Resources

- a) Certificated Personnel Assignment Order & Classified Personnel Assignment Order

### 3) Curriculum, Instruction, and Assessment

- a) Obsolete Instructional Materials for Disposal
- b) Overnight/Outdoor Education Field Trip: Ocean View Elementary to YMCA Camp Campbell  
May 26-29, 2020
- c) Overnight/Outdoor Education Field Trip: Cornell Elementary to YMCA Camp Campbell  
May 26-29, 2020

### 4) Student Services

- a) Memorandum of Understanding between Contra Costa County Office of Education (CCCOE) and Albany Unified School District (AUSD) for the California Career Technical Education Incentive Grant (CTEIG)

### 5) Business Services

- a) March 2019 Warrant Report
- b) March 2019 Donation Report

- **Motion to approve the Consent Calendar:** by Sara Hinkley
- **Second:** Clementina Duron
- **Result:** unanimously approved

## D) Board and Superintendent Reports

### 1) Superintendent Williams:

- Stated that there are two very important Assembly Bills pending but have moved on out of the Education Committee ( Special Education Bill and the Muratsuchi Bill) and requested the community to continue to write legislators to pass these bills. Another bill regarding state bond money for facilities is still pending.

### 2) President Kim Trutane:

- Reported that last Friday, April 26th, there was a meeting of the University Village Association. She was unable to attend, but they did meet with Principal Georgeson of Ocean View Elementary School. One person emailed that they would like to lobby AC Transit for a bus line. President Trutane suggested that the Board agendize a resolution to support this bus line.

3) **Vice President Brian Doss:** No report

4) **Trustee Jacob Clark:** No report

5) **Trustee Clementina Duron:** No report

6) **Trustee Sara Hinkley:** No report

### **7) Student Board Member Weinstein:**

Commended and thanked Principal Ritchie and the Albany High School administration for sending an email out after the recent shooting in a synagogue. This acknowledgement meant a lot to many students.

### **J) Student Board Members' Report**

Student Board Members Weinstein and Mallah provided the Student Board Member Report, which highlighted some of the recent and upcoming events in the Albany schools:

#### **Albany High School:**

- Albany High School's Dance Department honors our "Heroes & Legends" with their Spring Dance Concert. Shows will be held on both Thursday and Friday this week.
- High school students have been working hard to prepare for their AP tests, which will begin on May 7th and end on May 17th.
- Spring sports teams such as baseball, softball, tennis and track & field are having their TCAL playoff games in the next couple of weeks- come out and support them to show your cougar pride!

#### **Albany Middle School:**

- Tickets are on sale now for the middle school's performance of "Once On This Island, Jr."
- The Black Parent Engagement Committee Meeting will be at AMS on May 7th

#### **All Elementary:**

- Today, April 30th, the Elementary Band Extravaganza provides an opportunity for Cornell students to show off their musical talent.
- May 15th Parent Info night at AMS.
- 2019 Gender Spectrum Conference and Professional's Symposium Registration is now open

#### **Cornell Elementary:**

- On May 5th the Girls on the Run Program will have their 5K finale
- On May 14th - 17th fifth grade students will spend time outdoors at Camp Campbell on their Outdoor Education Field Trip.
- On May 11th, Beach Party Auction will take place.

#### **Ocean View Elementary:**

- Thank you to the Ocean View PTA for putting on the Sock Hop.
- Congratulations to the Memory Book cover winners: 1st place for Siwoo Rhie from Mr. Coons class, and 2nd place for Sara Chik from Ms. Diez's class.
- On April 27th SchoolCare hosted SoulCare. Thank you SchoolCare for your help in our district!
- 5th grade Parent Puberty Ed Night was held on Monday April 15th

#### **Marin Elementary:**

- Students will be taking SBAC tests from Monday, April 15th - Friday, May 10th
- Family Match Night will be held on Wednesday, May 1st, 6:15 - 7:30 pm in the Marin Multi-Purpose Room

- Students will be showing off their moves at the Marin Dance Party on Friday, May 31st.

### **K) Persons To Address the Board on Matters Not on the Agenda**

Nery Castillo-McIntyre addressed the Board regarding the process on votes that Student Board members provided for the Stakeholder Panel selection, and requested that Student Board Members votes be given more weight.

### **L) Review and Action**

#### **1) Human Resources**

##### **a) *Declaration of Need for Fully Qualified Educators***

Cheryl Cotton, Director of Human Resources, stated that this is an item that is brought to the Board annually.

- **Motion to approve:** by Clementina Duron
- **Second:** Sara Hinkley
- **Result:** unanimously approved

#### **2) Student Services**

##### **a) *Board Policy 5117 (Interdistrict Attendance)***

Carrie Nerheim, Director of Student Services, reviewed the proposed changes in this policy from the last Board meeting (as proposed language that is in the Board meeting agenda packet).

The Board clarified that the change in Priority 1 should be “10 hours per week.”

Student Board Member Weinstein commented that it is important that we are transparent to the community about the process around interdistrict transfer students and that these students are valued just as much as Albany residents.

- **Motion to approve Board Policy 5117 as listed in the agenda packet, with the changes in 1st Priority to include 10 hours per week:** by Sara Hinkley
- **Second:** Clementina Duron
- **Result:** unanimously approved

#### **3) Business Services**

##### **a) *Albany Unified School District Elementary Breakfast Program***

Superintendent Williams presented the results of a survey that was sent out to parents TK/K-4th grade, to determine their interest in a breakfast program. This survey was conducted, and there were 453 responses. The Board and Staff discussed the cost and logistics of implementing a breakfast program at the four (4) sites where TK/K-5 graders will be attending. The Board heard comments from the community regarding the type of breakfast.

- **Motion: Pilot the breakfast program at Albany Middle School Annex, Marin, and Cornell to run for the Fall Semester, with evaluation on the participation, logistics, and financial**

**outcomes at the December 2019 Board meeting. District Staff Administrators will determine the nature of breakfast:** by President Kim Trutane

Note: the Breakfast Program at Ocean View Elementary School will be maintained as is.

- **Second:** Sara Hinkley
- **Roll Call Vote:** Ayes: 7; Nays: 0; Abstain: 0; Absent: 0
- **Result:** approved unanimously

***b) Contract With Bowen Electric for Albany High School Fire Alarm Repairs***

Jackie Kim, Chief Business Official, reviewed the materials as presented in the board packet.

The agenda item is listed as Review and Discussion, but it is indeed a Review and Action item.

President Trutane stated that it is not the Board's wish to ratify contracts in arrears, but this is exceptional given that it is a safety issue. There was no discussion by the Board.

- **Motion to approve:** by Clementina Duron
- **Second:** Sara Hinkley
- **Result:** unanimously approved

***c) Piggyback Contract with Southwest School and Office Supply for 21st-Century Furniture for the Albany Middle School Annex***

Jackie Kim, Chief Business Official, reviewed the materials as presented in the board packet.

The agenda item is listed as Review and Discussion, but it is indeed a Review and Action item.

- **Motion to approve:** by Sara Hinkley
- **Second:** Student Board Member Michaela Weinstein
- **Result:** unanimously approved

***d) Appointment of Budget Advisory Committee Member***

Jackie Kim, Chief Business Official, presented the Board with four (4) applications for 2 vacant seats in the Budget Advisory Committee. There is currently 1 position for a teacher representative and 1 position for a parent representative. The candidates for Parent

Representative included: Drew DeFever, Luke Nickerman, Francois Nguyen. The candidate for Teacher Representative was Christopher Rigney at Albany Middle School. The Board voted on the Parent Representative position by writing their votes on paper and submitting them to Julie Sen, who then read them aloud. Votes received: 4 for Luke Nickerman; 1 vote for Drew DeFever.

- **Motion to appoint Luke Nickerman as Parent Representative and Christopher Rigney as the Teacher Representative:** by President Kim Trutane
- **Second:** Jacob Clark
- **Result:** unanimously approved

#### 4) Board of Education

##### a) *Determine Alternates to the Stakeholder Panel for Superintendent Finalist Interviews*

After a brief discussion about the necessity of determining alternates and the amount of time it would take for the Board to do so, the Board decided to move on and take no action on this item.

- **Motion:** There was no motion on this item.

#### M) Review and Discussion

##### 1) Business Services

##### a) *Budget Advisory Committee Report*

Jessica Cross, Stephen Naif, and Stephen Stewart, members of the BAC Committee, presented their *Phase I Report to Board of Education*, which was provided in the Board agenda packet.

The Board and Staff discussed the report. President Trutane stated that it is District Staff's initiative to act on items listed in Table 1.

To listen to this discussion in its entirety, please view the [April 30, 2019 BOE video](#) (starting at 2:07).

##### b) *Budget Reserve Policy*

- **Motion to Table:** Jacob Clark
- **Second:** Vice President Doss
- **Result:** approved unanimously

#### N) Need to Extend Meeting

**The Board extended the meeting 15 minutes until 10:20 p.m.**

- **Motion:** Jacob Clark
- **Second:** Vice President Doss
- **Result:** approved unanimously

#### O) Staff Reports

##### 1) Student Services

##### a) *Promoting Safe, Supportive, and Collaborative Environments for All Students and Staff: Report on Albany High School Social-Emotional Learning/Social Justice (SEL/SJ) Competencies*

Carrie Nerheim, Director of Student Services, introduced Liz Reimueller, Assistant Principal of Albany High School, who presented the report for the Albany High School. See attached.

#### V. AGENDA ITEMS/MATTERS INTRODUCED BY THE BOARD

- Report on Interdistrict Transfer Student applications - Friday update
- Breakfast Program Evaluation for December 2019
- Budget Reserve Policy
- Update on Bills in the Assembly

- Later Start Times and Wellness Committee Report before end of the year - in June

**VI. ADJOURNMENT**

The Board adjourned the meeting at 10:20 p.m.

**FUTURE BOARD MEETINGS**

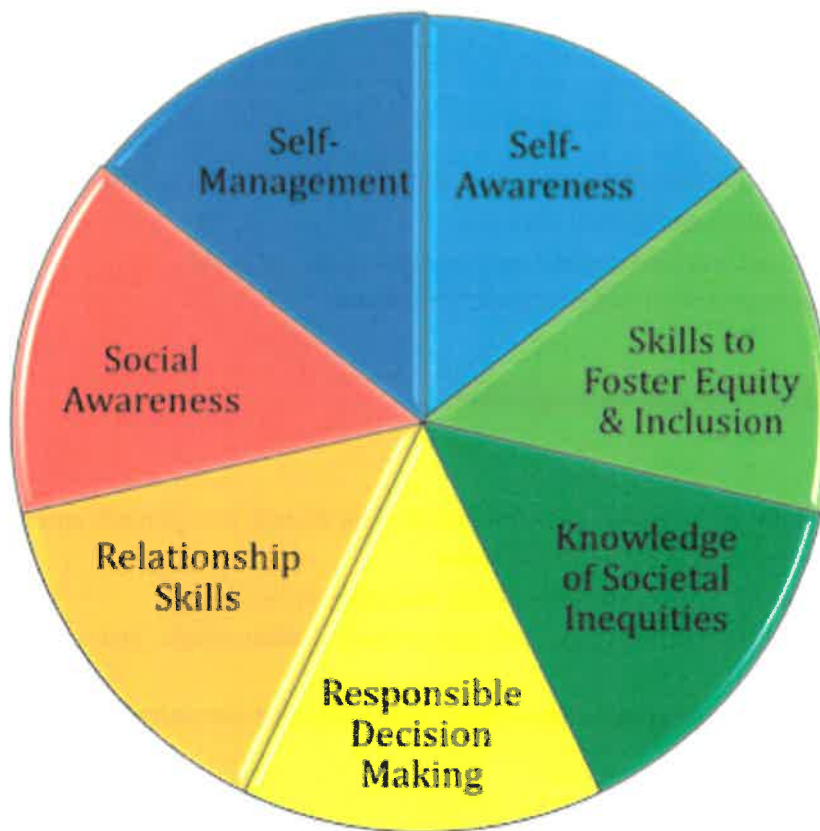
Date	Time	Location
May 14, 2019 <i>* Special Meeting: Work-Study Session on School Plans for Student Achievement - Elementary</i>	5:15-6:30 p.m.	Albany City Hall
May 14, 2019 Regular Meeting	7:30-10:00 p.m.	Albany City Hall
May 28, 2019 <i>* Special Meeting: Work-Study Session on School Plans for Student Achievement - Secondary</i>	5:15-6:30 p.m.	Albany City Hall
May 28, 2019 Regular Meeting	7:30-10:00 p.m.	Albany City Hall

ATTACHMENTS: *Albany Unified School District Social-Emotional Learning/Social Justice (SEL/SJ) Competencies*



**ALBANY UNIFIED SCHOOL DISTRICT  
SOCIAL EMOTIONAL LEARNING and SOCIAL JUSTICE  
COMPETENCIES**

Social and Emotional Learning (SEL) and Social Justice (SJ) competencies are foundational skills necessary for children and adults to connect across race, class, culture, ethnicity, language, gender identity, gender expression, sexual orientation, differing abilities, faith and religion, learning needs, age, and all other identities represented among our diverse community. These competencies deepen our awareness, knowledge, social skills, and strengthen our relationships in our community.



*Supports AUSD's Strategic Plan - Objective #2: Support the Whole Child*

## Self-awareness

The ability to:

- identify one's own emotions, perceptions, thoughts, and values and how they influence behavior.
- become aware of the consciousness of our social identities, cultures, biases, stereotypes, prejudices, and perspectives.
- become aware of our internalized superiority and inferiority, and how we have internalized notions of the superiority of our dominant/privileged social identity groups and the inferiority of our subordinated/marginalized social identity groups.
- understand who we are and what we bring to relationships and situations.
- identify one's strengths and limitations, with a well-grounded sense of confidence, optimism, and a "growth mindset."

## Self-management

The ability to:

- successfully regulate one's emotions, thoughts, and behaviors in different situations
- effectively manage stress and control impulses
- motivate oneself to set and work toward personal and academic goals
- develop organizational skills to achieve work/life balance

## Social awareness/Understanding and Valuing Others

Ability to:

- demonstrate empathy for all people including those from diverse backgrounds and cultures.
- understand social and ethical norms for behavior
- utilize available family, school, and community resources and supports.
- appreciate the social identities, cultures, and worldviews of other people, their cultural influences, and how they intersect.
- recognize how other people express internalized superiority and internalized inferiority.

## Relationship skills

Ability to:

- establish and maintain healthy and rewarding relationships with diverse individuals and groups
- listen well and communicate clearly
- engage in dialogue about social identities, diversity, and oppression issues
- resist and redirect inappropriate social pressure
- Embrace diversity, interact effectively, and work collaboratively with individuals from diverse backgrounds and in a range of situations
- offer help when needed

## **Knowledge of societal inequities**

Ability to:

- understand the larger socio-political and historical context in which we belong and influence
- understand different forms of privilege, oppression and societal inequities and how these they affect people's experiences, opportunities, and access to social power
- appreciate the interlocking nature of different types of inequality and how they intersect in people's lives
- understand the history, ideology, and current manifestations of systemic inequalities and how they reinforce each other
- understand how different forms of oppression operate on interpersonal, cultural, institutional, and structural levels

## **Skills to foster equity and inclusion**

Ability to:

- identify and address inequities and choose appropriate interventions to create environments, policies, and practices to ensure diversity and fairness
- develop skills for continual self-development, including for self-education, self-reflection, and personal change
- effectively respond to biased comments, address inequitable group dynamics, and create culturally inclusive work and learning groups
- develop skills for creating societal change by being able to work collaboratively with others to foster social justice
- develop skills to transform institutions such as being able to create, critically analyze, implement or advocate for organizational norms, policies and practices that are equitable and inclusive
- negotiate conflict constructively due to cultural differences and the dynamics of inequality

## **Responsible decision-making**

Ability to:

- make constructive choices about personal behavior and social interactions based on ethical standards, safety concerns, and social justice norms
- evaluate the consequences of various actions, and consider the well-being of oneself and others
- effectively identify problems, analyze situations, and problem solve
- name and confront oppressive ideology, systems, and behaviors.
- remove barriers to equity and inclusion