

**ALBANY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES OF REGULAR MEETING  
Tuesday, May 28, 2019  
(Approved as corrected 6/11/2019)**

**Albany City Hall**  
1000 San Pablo Avenue  
Albany, CA 94706

**I. OPENING BUSINESS**

**A) Call to Order**

President Kim Trutane called the meeting to order at 6:35 p.m.

**B) Roll Call**

- 1) **Board Members Present:** President Kim Trutane, Vice President Brian Doss, Trustee Jacob Clark, Trustee Sara Hinkley, Trustee Clementina Duron, Student Board Member Michaela Weinstein
- 2) **Staff Members Present:** Superintendent Valerie Williams; Marie Williams, Assistant Superintendent, Educational Services; Jackie Kim, Chief Business Official; Marina Gonzales, Human Resources Coordinator

**C) Identify Closed Session Pursuant to Agenda Section III Below**

**II. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS**

Having no one present to address the Board, the Board convened to Closed Session.

**III. CLOSED SESSION:** With Respect to Every Item of Business to be Discussed in Closed Session:

**A) Pursuant to Govt. Code Section 11126(a)1:**

- 1) Discussion of Employment and Appointment of a Public Employee (Superintendent):
  - Contract Negotiations

**B) Pursuant to Government Code Section 54957.6:**

- 1) Conference with Labor Negotiator (Superintendent Valerie Williams, District Representative), Regarding Negotiations as it Pertains to:
  - Albany Teachers Association (ATA)
  - California School Employees Association (CSEA)
  - Service Employees International Union (SEIU)

**IV. OPEN SESSION**

**A) Call To Order (Reconvene to Open Session)**

The Board reconvened to Open Session at 7:40 p.m.

**B) Roll Call**

- 1) **Board Members Present:** President Kim Trutane, Vice President Brian Doss, Trustee Jacob Clark, Trustee Sara Hinkley, Trustee Clementina Duron; Student Board Member Michaela Weinstein, Student Board Member Audrey Mallah
- 2) **Staff Present:** Superintendent Valerie Williams; Jackie Kim, Chief Business Official; Marie Williams, Assistant Superintendent, Educational Services; Marina Gonzales, Human Resources Coordinator; Dax Kajiwara, Director of Technology
- 3) **Staff Excused:** Carrie Nerheim, Director I, Student Services; Cheryl Cotton, Director of Human Resources; Diane Marie, Director III, Special Education

**C) Pledge of Allegiance**

**D) Reading of the AUSD Mission & Vision Statement and Meeting Norms**

Student Board Members Mallah and Weinstein read the AUSD Mission and Vision statement, and the Meeting Norms of the Board of Education.

**E) Report of Action Taken in Closed Session**

The Board took no action in Closed Session.

**F) Approval of Agenda of May 28, 2019 Regular Board Meeting**

- **Changes to Agenda:** President Trutane requested to pull the Consent Calendar.
- **Motion to approve the Agenda with that change:** by Jacob Clark
- **Second:** Clementina Duron
- **Result:** unanimously approved

**G) Recognition: *Albany High School Science Olympiad & National Ocean Sciences Bowl Teams***

Students from the *Albany High School Science Olympiad Team* presented a slideshow to highlight the progression and success of this club. They stated that the students who founded this club in middle school are now graduating from high school. They are also working with the middle school to try to promote Science Olympiad at that level.

Students from the *Albany High School Science Club* also presented a slideshow to highlight their club. They clarified that the Science Club has two competitions that they attend each year: the National Sciences Bowl, and the National Ocean Sciences Bowl (NOS Bowl). The AHS Ocean Sciences Bowl team won the national competition this year.

Students from the Science Club requested a display case for their trophies at the high school. The Board and Superintendent Williams discussed how to make this happen for them. Trustee Clark requested to agendaize this to make sure it happens; President Trutane seconded that request.

## H) Approval of Consent Calendar

### 1) Superintendent

- a) Minutes of the March 26, 2019 Board of Education Regular Meeting
- b) Minutes of the April 16, 2019 Board of Education Regular Meeting
- c) Minutes of the April 30, 2019 Board of Education Regular Meeting
- d) Minutes of the May 14, 2019 Board of Education Regular Meeting

### 2) Human Resources

- a) Certificated Personnel Assignment Order & Classified Personnel Assignment Order

### 3) Curriculum, Instruction, and Assessment

- a) School Plans for Student Achievement for Cornell Elementary School, Marin Elementary School, and Ocean View Elementary School
- b) Board Policy 5145.9 (Hate-Motivated Behavior)

### 4) Special Education

- a) Master Contract Between Albany Unified School District and Heritage Schools, Inc. for 2018-2019

### 5) Student Services

- a) Independent Contractor Agreement With ProCare Therapy, Inc.

### 6) Business Services

- a) April 2019 Warrant Report
- b) April 2019 Donation Report

Before the Board voted on the Consent Calendar, Superintendent Williams introduced Catherine Floresca, the new Vice Principal of Albany Middle School. Deborah Brill, Principal of Albany Middle School, welcomed Ms. Floresca and presented her with some Albany Middle School Cobra gear. Ms. Floresca addressed the Board and stated that she is very excited about the 2019-2020 school year, and looks forward to being a Cobra!

Superintendent Williams requested that the Board approve this appointment of Ms. Floresca as the new Vice Principal of Albany Middle School as part of the Consent Calendar (Certificated Personnel Assignment Order & Classified Personnel Assignment Order).

- **Motion to Approve the Consent Calendar:** by Sarah Hinkley
- **Second:** Clementina Duron
- **Result:** unanimously approved

## I) Board and Superintendent Reports

### 1) Superintendent Williams:

- Saturday, June 8th at 10:00 a.m., the Albany and El Cerrito Rotary Clubs will hold a dedication ceremony for the tree in honor and memory of Marla Stephensen, former AUSD Superintendent. The ceremony will be held at Peggy Thomsen Pierce Street Park.
- Also on June 8th, the Open House for the Albany Middle School Annex will be held from 2:00-5:00 p.m.

**2) President Kim Trutane:**

- The KDFC Pop-Up Concert performed for a special assembly at Ocean View on May 16th. She hopes it can be held at the other elementary schools in the future.
- Projected picture of beautiful tile mosaic at Albany Middle School.

**3) Vice President Brian Doss:**

- This Thursday, May 30th will be the last Black Empowerment Club meeting/party at Marin Elementary School, and encouraged all students to attend.

**4) Trustee Jacob Clark:**

- Gave a big shout out and thank you to everyone who put together Cobrachella at the Albany Middle School.

**5) Trustee Sara Hinkley:** No report

**6) Trustee Clementina Duron:**

- Albany Middle School presented a production: Once On This Island, Jr. at the high school. It was a fabulous theater presentation.
- She attended the *Full and Fair Funding Rally* in Sacramento on May 22nd with President Kim Trutane and Student Board Member Michaela Weinstein.

**J) Student Board Members' Report**

Student Board Member Michaela Weinstein reported that there was a Rally for the CTA that meshed with the *Full and Fair Funding Rally* on May 22nd. She stated that 40 teachers were there and it was very exciting. She thanked the teachers on behalf of Albany High School students for advocating for them and for themselves.

Student Board Members Weinstein and Mallah provided the Board with the Student Board Member Report, which highlighted some of the recent and upcoming events in the Albany schools.

**Albany High School:**

- Students celebrated Prom Night at the San Francisco Design Center on Sunday, May 26th.
- Advanced Placement Exams were recently completed at Albany High.
- Seniors celebrate the end of their high school years with Senior Week
- Leadership interviews were conducted and people were appointed and elected to various positions. Michaela Weinstein and Audrey Mallah will serve as Student Board Members again next year.

**Albany Middle School:**

- On June 3rd, students will show off their orchestra skills at the AMS Concert
- Students in 8th grade will head to Six Flags for their end of the year field trip.
- Cobrachella was a success as students had fun with the booths and music.
- *Play Like A Girl 2019* will be on June 2nd, promoting the inclusion of girls in sports.

**Cornell Elementary:**

- The 6th annual *Coyote Fun Run* Fundraiser began today, May 28th, and will continue through Friday, May 31st. Participants will electronically pledge to participate, exercise, and have a good time.

**Ocean View Elementary:**

- The Ocean View PTA Aloha Potluck will take place on Friday, May 31.
- On May 30th, parents are welcome to visit the Albany Middle School Annex, where the 1st and 2nd graders will be next year.

**Marin Elementary:**

- Marin had a successful Open House and Science Fair to celebrate a year of learning.
- Marin’s annual Dance Party will be held on May 31st.

Additional events going on around town:

- Free Film at the Albany twin about Girls and Sports
- Albany Aquatic Center is holding lessons, fitness classes, and aqua camp for kids this summer.
- A number of sports camps being held at both Albany High and Albany Middle schools this summer.

**K) Persons To Address the Board on Matters Not on the Agenda**

A parent requested that the Board consider changing the policy on PE waivers at Albany High School. He stated that currently only students who participate in school-sponsored sports are allowed to receive credit for PE, but students who play on outside athletic teams do not.

While Board members are not allowed to comment or discuss items that are not on the agenda, President Trutane stated that this would be reflected in the Minutes. Board Member Clark made a motion to agendize this; Vice President Doss seconded the motion. This will go on the Issues Bin for the Board Agenda Committee to agendize at a future meeting.

Olga Miranda, parent, addressed the Board to express concerns about the following issues: the math gap at the high school; she requested parents receive copies of math tests to help their students study; the number of ~~people~~ staff leaving at the Middle School this year and how this will affect students who have disabilities and need continuity; and that awards ceremonies held at the end of the year exclude students who may not fall under college tracks or AP exams and courses.

**L) Review And Action**

**1) Board of Education/Human Resources**

**a) *Employment Contract and Appointment of Superintendent***

President Kim Trutane stated that the District has selected Dr. Frank Wells as our new Superintendent. Before the Board voted on the appointment and contract, President Trutane read the terms of the contract (which is also attached at the end of these Minutes), as required under California law. Specifically, they are offering:

- i) 3-year term
- ii) Base salary of \$220,000.00
- iii) The Superintendent will buy his own benefits
- iv) Annual performance evaluations of Superintendent
- v) Based upon a positive evaluation, the Superintendent will given a raise which would be the same as any raise ATA may receive in that year
- vi) There are no other stipends given to the Superintendent

President Trutane read a summary of Dr. Wells' accomplishments, and members of the Board spoke briefly about why they chose him among other candidates.

- **Motion to approve:** by Jacob Clark
- **Second:** Clementina Duron
- **Roll Call Vote:** 7 Ayes; 0 Nays
- **Result:** unanimously approved

President Kim Trutane introduced Dr. Frank Wells as the new Superintendent of Albany Unified School District. Dr. Wells addressed the Board and community and stated that it is an honor and privilege to serve the students in this community. He spoke briefly about his leadership style being inclusive, collaborative, transparent, reflective, and transformative; and about how to address the needs of all kids; and that he is excited to get started.

The negotiated contract was signed by the Board and Dr. Wells; pictures were taken, and the Board took a short recess for the community to greet Dr. Wells.

**RECESS: 8:40 - 8:50 p.m.**

**L) Review And Action (continued)**

**2) Business Services**

**a) *Parcel Tax Public Opinion and Polling Services***

Jackie Kim, Chief Business Official, recommended Terris Barnes Walters Boigon Heath, Inc. (TBWB), to be the firm used. She introduced Charles ~~Seith~~Heath, partner with ~~Terris Barnes Walters Boigon Heath, Inc.~~ (TBWB), who discussed their proposal and answered questions from the Board.

After lengthy discussion about the firms and the survey process, the Board decided to take no action on this item, and gave the following directions to Staff:

- Reach out to two firms, Clifford Moss and Tramultola, to see if they are interested in submitting a proposal.
  - If they do not submit a proposal, then Staff should bring back a contract from Terris Barnes Walters Boigon Heath, Inc. (TBWB) that includes the following: a consulting fee, a polling survey fee, and specifies the maximum dollar amount that AUSD would pay.
- **Motion for the Board to give direction to Staff and take no action on this item:** by Jacob Clark
  - **Second:** Sara Hinkley
  - **Result:** unanimously approved

***b) Request for Allowance of Attendance Due to Emergency Conditions***

Jackie Kim, Chief Business Official, brought this item to the Board. There was no discussion by the Board.

- **Motion to approve:** by President Trutane
- **Second:** Sara Hinkley
- **Result:** unanimously approved

***c) Amendment #01 to Design-Build Services for the Ocean View Elementary Rebuild Project By and Between Albany Unified School District and Overaa & Co.***

Jackie Kim, Chief Business Official, reviewed this item briefly as presented in the agenda packet. The Board discussed briefly why this does not include the District Office. President Trutane stated that the original plan included the District Office, but with the price asking, the District Office eventually dropped out of the plan.

- **Motion to approve:** by Sara Hinkley
- **Second:** President Trutane
- **Roll Call Vote:**
  - President Trutane: Aye
  - Vice President Doss: Abstain
  - Jacob Clark: Abstain
  - Sara Hinkley: Aye
  - Clementina Duron: Aye
- **Result: approved with 3 Ayes; 2 Abstain; 0 Nays**

***d) California Environmental Quality Act (CEQA) Categorical Exemption for the Albany High School Addition Project***

Jackie Kim, Chief Business Official, brought this item to the Board. There was no discussion by the Board.

- **Motion to approve:** by Jacob Clark
- **Second:** Sara Hinkley
- **Result:** unanimously approved

**e) *Independent Contractor Agreement with Metropolitan Van & Storage***

Jackie Kim, Chief Business Official, brought this item to the Board. There was no discussion by the Board.

- **Motion to approve:** by Sara Hinkley
- **Second:** Jacob Clark
- **Result:** unanimously approved

**f) *Agreement with Derivi Castellanos Architects for Design and Engineering of a New Neighbor Fence at the Albany Middle School Annex***

Superintendent Williams reviewed the item as presented in the board agenda packet. The Board discussed briefly the construction process and the fence. Superintendent Williams stated that the neighbors requested a wooden fence. President Trutane stated that a wood fence will provide more security to the school.

- **Motion to approve:** by Jacob Clark
- **Second:** Clementina Duron
- **Result:** unanimously approved

**g) *Independent Contractor Services Agreement with United Fence Services, Inc. for Installation of New Neighbor Fence at the Albany Middle School Annex***

Superintendent Williams reviewed the item as presented in the board agenda packet. The Board and Staff discussed briefly how Staff determined to choose United Fence Services, Inc. to do this work. Juan Barroso, Managing Partner of Derivi Castellanos Architects, provided some specifics on the selection process and stated that this was a valid recommendation.

- **Motion to approve:** by Clementina Duron
- **Second:** Sara Hinkley
- **Result:** unanimously approved

**NEED TO EXTEND MEETING:**

President Trutane requested a motion to extend the board meeting.

- **Motion to extend the meeting until 10:20 pm:** by Jacob Clark
- **Result:** approved

**L) Review And Action (continued)**

**h) *Agreement with Fagen Friedman & Fulfroost, LLP, for Legal Services***

Jackie Kim, Chief Business Official, reviewed the item presented in the Board agenda packet.

The Board discussed the process for evaluating the attorney group, exploring other legal groups, and how to improve communications consulting advice.

- **Motion to table the agreement with *Fagen Friedman & Fulfrost, LLP*, until a future meeting in August, with the direction to Staff:** by Jacob Clark
- **Direction to Staff:**
  - Chief Business Official Kim will request an extension of the current contact for two months (until end of August)
  - Arrange for F3 to discuss communications with the Board;
  - Request attorney firms Adkinson, Andelson, Loya, Ruud & Romo; and Lozano Smith, to present proposals in August.
- **Second:** President Trutane
- **Result:** unanimously approved

#### **NEED TO EXTEND MEETING:**

President Trutane requested a motion to extend the meeting for another 15 minutes.

- **Motion to extend the meeting until 10:45 pm:** by Jacob Clark
- **Second:** President Trutane
- **Result:** unanimously approved

#### **M) Staff Reports**

##### **1) Superintendent's Report on the Special Education Focus Group**

Superintendent Williams reviewed the report as presented in the agenda packet.

Members of the Board thanked Superintendent Williams and everyone who was involved in this.

Trustee Hinkley was also involved in this group and she thanked Superintendent Williams for organizing this and commented on how it was incredibly valuable.

Olga Miranda also spoke briefly about being involved in this, thanked Superintendent Williams for having this “uncomfortable conversation” but those conversations are what makes changes. She also asked for Special Education items be put in board meetings earlier on the agendas.

Trustee Clark stated that he appreciates Olga Miranda for what she said about needing to have the tough conversations. He added that he would like the Board to watch the TED talk called “Dare to Disagree” by Margaret Heffernan.

#### **V. AGENDA ITEMS/MATTERS INTRODUCED BY THE BOARD**

- Trophy case at Albany High School
- Policy on PE waivers at Albany High School
- Contract with legal firms
- Polling Services Contract

## VI. ADJOURNMENT

The Board adjourned the meeting at 11:02 p.m.

## FUTURE BOARD MEETINGS

Date	Time	Location
June 11, 2019: Regular Meeting	7:00 - 9:30 p.m.	Albany City Hall
June 25, 2019: Regular Meeting	7:00 - 9:30 p.m.	Albany City Hall

**ATTACHMENTS:** *Superintendent Contract for Dr. Frank Wells for 2019-2020*