

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES FOR REGULAR MEETING

August 28, 2018

Albany City Hall

1000 San Pablo Ave., Albany, CA 94706

I. OPENING BUSINESS

A) CALL TO ORDER

President Black called the meeting to order at 6:00 p.m.

B) ROLL CALL

1. **Board Members Present:** President Black, Vice President Stapleton-Gray, Board Member Blanchard, Board Member Clark, Board Member Trutane
2. **Staff Members Present:** Superintendent Valerie Williams

C) IDENTIFY CLOSED SESSION PURSUANT TO SECTION III BELOW

II. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS

Having no one present to address the Board, the Board adjourned to Closed Session.

III. CLOSED SESSION: With Respect to every item of business to be discussed in Closed Session:

A) PUBLIC EMPLOYEE PERFORMANCE EVALUATION - (Gov. Code Section 54957):

- Superintendent

IV. OPEN SESSION

A) CALL TO ORDER (Reconvene to Open Session)

President Black called the meeting to order at 7:06 p.m.

B) ROLL CALL

1. **Board Members Present:** President Black, Vice President Stapleton-Gray, Board Member Blanchard, Board Member Clark, Board Member Trutane, Student Board Member Weinstein, and Student Board Member Mallah
2. **Staff Present:** Superintendent Valerie Williams; Jackie Kim, Chief Business Official; Marie Williams, Director III, Curriculum, Instruction, and Assessment; Carrie Nerheim, Director I, Student Services; Cheryl Cotton, Director of Human Resources; and Diane Marie, Director III, Special Education
3. **Staff Excused:** Dax Kajiwara, Director of Technology

C) PLEDGE OF ALLEGIANCE

D) READING OF THE AUSD MISSION & VISION STATEMENT

Student Board Members Weinstein and Mallah read the AUSD Mission and Vision statement.

E) REPORT OF ACTION TAKEN IN CLOSED SESSION

President Black reported that the Board took no action in Closed Session.

F) APPROVAL OF AGENDA

Having no discussion or comment on the Agenda, President Black requested a motion.

Motion: Board Member Trutane moved to Approve: *Albany Unified School District Board of Education Agenda for the August 28, 2018 Regular Meeting*. Seconded by Board Member Blanchard. The motion passed unanimously.

G) APPROVAL OF CONSENT CALENDAR

1. Board of Education

- a) Minutes of the June 26, 2018 Board of Education Meeting

2. Human Resources

- a) Certificated Personnel Assignment Order & Classified Personnel Assignment Order

3. Business Services

- a) June 2018 Warrant Report
- b) June 2018 Donation Report
- c) July 2018 Warrant Report
- d) July 2018 Donation Report

4. Curriculum, Instruction, and Assessment

- a) Independent Contractor Agreement with Sasha Kirkman, ASK Education Consulting

Having no discussion or comments on the Consent Calendar, President Black requested a motion.

Motion: Vice President Stapleton-Gray moved to Approve the: *Consent Calendar*. Seconded by Board Member Trutane. The motion passed unanimously, with Board President, Paul Black, abstaining from check number 51083058 on the June 2018 Warrant Report, and check number 51092872 on the July 2018 Warrant Report.

H) BOARD AND SUPERINTENDENT REPORT

Superintendent Williams welcomed everyone to the first day of school. She reported that she was happy to see all schools ready for learning today. She was at the Albany High School and by 8:15 all students were in class and ready to learn.

She thanked Golden Gate Fields for their donation of \$5,000 to Albany Unified School District.

On Thursday-Friday of last week, AUSD staff from preschool through high school attended *Tools for Tolerance* training provided by Sara Wicht. She Thanked Marie Williams, Director of Curriculum, Instruction, and Assessment, for organizing this.

She also reminded the public that the [Maddy Act Notice for the Budget Advisory Committee](#) closes on Wednesday, August 29th. It is posted on the AUSD website at:

(https://www.ausdk12.org/apps/pages/index.jsp?uREC_ID=92423&type=d&pREC_ID=1509944)

Board Member Blanchard reported that he walked around 3 sites: Albany High, Cornell, and then Albany Middle School for the opening of school today. He stated that everything was well organized and gave a shout out to everyone for being ready for the 1st day of school. He stated the impact of construction zone at Albany High School did not seem to interfere with the flow of traffic.

Board Member Trutane reported that she volunteered at an Albany High School classroom where she could see the construction zone and noted that there was nothing left inside the fence; it's ready for building. The demolition was completed over the summer so that there are no disturbances in the classes.

She also reported that the Ocean View design team held meetings over the summer and have arrived at a new design for OV that involves saving some existing buildings and building some new classrooms; 34 classrooms total. Things are moving along smoothly.

Board Member Clark thanked the entire AUSD staff for a successful first day of school, and wished students and staff a successful, productive, and fun school year.

D) STUDENT BOARD MEMBERS' REPORT

Student Board Members Weinstein and Mallah provided the Board with the Student Board Member Report, which highlighted some of the recent and upcoming events in the Albany schools.

Albany High School:

- After a long summer, students received and compared schedules at Orientation on Thursday, August 23rd.
- Students navigated new pathways through their school as they await the new building at AHS.
- This fall, Albany High School introduced a women's water polo team. They have started practicing and are looking forward to showing their Cougar spirit in the water.

Albany Middle School:

- Students returned to school at Orientations on August 23rd and 27th.
- In the start of this new year, Albany Middle School is making efforts to improve communication with families. A survey is posted on their website to receive feedback about the Cobra Connection and the Cobra Monthly Newsletter.

Marin Elementary:

- Parents can go to *Back-to-School Night* to talk to teachers, see classrooms, and learn about the curriculum; September 6th for parents of kindergarteners, and September 13th for parents of 1st-5th graders.

Cornell Elementary:

- Come to *Cornell Community Time* from 8:30 - 9:30 a.m. on Wednesday, September 5th on the playground.
- *Back to School Night* will be hosted on Thursday, September 13th at 7:00 p.m.

Ocean View Elementary:

- *Back to School Night* will be hosted on Thursday, September 13th.

J) PERSONS TO ADDRESS THE BOARD ON MATTERS NOT ON THE AGENDA

No one addressed the Board.

K) STAFF REPORT

1) Education Update: English Learner Program Update

Marie Williams, Director III, Curriculum, Instruction, and Assessment, shared her staff report as presented in the Board packet. She stated that this report was prepared for the end of last school year, and updates will be provided throughout this school year. AUSD has a Board Policy that requires report on English Learners as they are one student group measured on their own. Board members and staff discussed briefly the outstanding percentage of redesignated English Language Learners, as well as the statewide percentage not meeting standards. To view the presentation in its entirety, please view the [BOE video](#).

L) REVIEW AND ACTION

1) Special Education

a) *Appoint North Region SELPA Community Advisory Committee Member Representing the Albany Unified School District*

Diane Marie, Director III of Special Education, introduced Kathleen Marte as the candidate for this position. SELPA is the Special Education Local Plan Area, and our SELPA is the North Region, which is comprised of Albany, Alameda, Berkeley, Emeryville, and Piedmont. CAC is the Community Advisory Community, and each district has 1 parent approved to represent at the meetings. Board Member Blanchard requested that the SELPA CAC, or Kathleen, to report back to the Board at some point. Diane Marie stated that this could be arranged between herself, SELPA Director, Katy Babcock, and Ms. Marte. Ms. Marte introduced herself to the Board. As a parent of a student with a disability, she has been attending North Region SELPA Community Advisory Committee meetings for several years, has found them valuable and educational, and would like to help them grow.

Motion: President Black requested a motion to Appoint Kathleen Marte as the *North Region SELPA Community Advisory Committee Member Representing the Albany Unified School District*. Motion by Board Member Clark; seconded by Board Member Blanchard. The motion passed unanimously.

b) *Independent Contractor Agreement Between Albany Unified School District and Sonja Biggs Educational Services, Inc.*

Diane Marie, Director III of Special Education, clarified that this is a standard contract for services for visually impaired students. AUSD currently has 4 students who receive the services. In addition to providing direct service to students such as teaching them how to use a scanner and scan while reading, the teacher from the agency will also provide consultation to staff, and conduct assessments

as needed; provide consultation to the sites on how to set up rooms, seat students with visual impairments, and other services.

Motion: President Black requested a motion to Approve: *Independent Contractor Agreement Between Albany Unified School District and Sonja Biggs Educational Services, Inc.*

Motion by Board Member Blanchard; seconded by Vice President Stapleton-Gray. The motion passed unanimously.

2) Student Services

a) *Albany High School Behavior Matrix*

Alexia Ritchie, Albany High School Principal, and Larry Pratt, Assistant Principal at Albany High School, discussed and answered questions about the Revised Albany High School Behavior Matrix that was presented. Last year was the pilot year of the Behavior Matrix at Albany High. Principal Ritchie stated that this is a viable matrix that students are reacting positively to. The purpose of the matrix is to address student behaviors at a level that prevents those behaviors from recurring. They hope this matrix will provide more equitable outcomes for all students. Board members and staff discussed some of the restorative practices, sections on harassment and bullying, electronics, and sexual harassment. A member of the community expressed concern about how the matrix addresses students who are receiving Special Education services. To hear the discussion in its entirety, please view the [August 28, 2018 BOE Video](#) (at 36:21).

The Behavior Matrix that was reviewed and approved is attached to the end of these Minutes as: ***AHS Behavior Matrix DRAFT-Revised 8-28-18.***

Motion: Board Member Trutane moved to Approve: *Albany High School Matrix*. Seconded by Vice President Stapleton-Gray. The motion passed unanimously.

3) Business Department

a) *Independent Contractor Agreement with Millennium Consulting Associates for Hazardous Materials Consulting Services for the Ocean View Construction Project*

Having no discussion or questions by the Board or members of the audience, President Black requested a motion on this item.

Motion: Board Member Clark moved to Approve: *Independent Contractor Agreement with Millennium Consulting Associates for Hazardous Materials Consulting Services for the Ocean View Construction Project*. Seconded by Board Member Trutane. The motion passed unanimously.

b) *Independent Contractor Agreement with Rincon Consultants, Inc., for Environmental Review Services for the Ocean View School Construction Project*

Jackie Kim, Chief Business Official, reported that this contract is from August 2018 to August 2019.

President Black stated that there is federal law that requires an environmental review of new construction projects. It was confirmed that Staff is going to ask for a categorical exemption from

having to do a full review on the basis that we are rebuilding the school with approximately the same capacity on the same site as the school already existed.

Board Member Blanchard requested that Staff forward the report on Air Quality/Greenhouse Gas Emissions/Energy (as noted on page 113 of Board Packet) to the City of Albany Sustainability Committee. Superintendent Williams agreed to do so.

Board members and staff discussed the Scope of Work section of the contract regarding Cultural Resources and concerns about any sacred lands in or adjacent to the study area. Superintendent Williams will contact Rincon to discuss this.

Board Member Trutane pointed out that there were comments from a community member when this contract was initially brought to the Board, and when it reappears to the Board it is for \$4,000 less than it was previously.

Motion: Board Member Trutane moved to Approve: Independent Contractor Agreement with Rincon Consultants, Inc., for Environmental Review Services for the Ocean View School Construction Project, with the understanding that District Staff is going to contact Rincon about the issues raised. Seconded by Board Member Blanchard. The motion passed unanimously.

4) Superintendent

a) *Board of Education Members' Annual School Assignments for 2018-2019*

The Board decided on the following School Assignments for the 2018-2019 school year:

<u>School</u>	<u>Board Member 2018-19</u>
Albany Children's Center:	Jacob Clark
Albany High School:	Kim Trutane
Albany Middle School:	Ross Stapleton-Gray
Cornell Elementary School:	Paul Black
MacGregor High School:	Kim Trutane
Marin Elementary School:	Jacob Clark
Ocean View Elementary School:	Charlie Blanchard

With the Board reorganization in January after the Board of Education elections, one or more of the new members will take the place of person(s) leaving.

Motion: President Black requested a motion to Approve: Board of Education Members' Annual School Assignments for 2018-2019. Motion by Vice President Stapleton-Gray; seconded by Board Member Blanchard. The motion passed unanimously.

b) *Board of Education Members' Annual Committee Assignments for 2018-2019*

The Board decided on the following Committee Assignments for the 2018-2019 school year:

Committee Name	Board Members 2018-19
2X2X2 Meeting	President* and Vice President* (Paul Black and Ross Stapleton-Gray)
Board Policy Committee	Paul Black* and Ross Stapleton-Gray*
Career/Technical Education Committee	Jacob Clark and Kim Trutane
Fundraising Advisory Committee (FAC/PTA Roundtable)	Charlie Blanchard and Ross Stapleton-Gray*
Local Control Accountability Plan Committee	Charlie Blanchard and Paul Black*
Ocean View Elementary School Design Team	Charlie Blanchard and Kim Trutane
Sustainability/Integrated Design Committee	Charlie Blanchard and Kim Trutane
Technology Advisory Committee	Hiatus/suspend
Wellness Advisory Committee	Jacob Clark and Kim Trutane

* new members will assume these positions

With the Board reorganization in January after the Board of Education elections, one or more of the new members will take the place of person(s) leaving.

Discussion about Student Board Members attending committee meetings. Student board members should be added to mailing list for each of the committees, and they can talk to District Staff to learn more about each committee if they would like to attend. Student Board Members do not have voting rights on committees.

Motion: Board Member Clark moved to Approve: *Board of Education Members' Annual Committee Assignments for 2018-2019*. Seconded by Board Member Trutane. The motion passed unanimously.

AGENDA ITEMS/MATTERS INTRODUCED BY THE BOARD

- Report on SELPA CAC - Katy Babcock and Kathleen Marte
- Measures that the City of Albany is putting on November Ballot - Val can talk to City Manager
- Transfer of Credits from Tilden (or Berkeley Community College) to Albany High School:
 - Number of AHS student who receive credits from these schools over last five (5) years by subject area. Talk to Tilden about classes taking there and not at AHS.
 - How 1:1 Teaching method works
 - Student Board Members will talk to students who attend (or have attended).

VII. ADJOURNMENT

The Board adjourned the meeting at 8:57 p.m.

FUTURE BOARD MEETINGS

Date	Time	Location
September 11, 2018	*7:30 – 9:30 p.m. *in observance of Rosh Hashanah, Open Session begins at sunset	Albany City Hall
September 15, 2018 Special Meeting: BOE RETREAT	*1:00 – 4:30 p.m.	Albany Middle School 1259 Brighton Ave.

***SEE Attachment A: ALBANY HIGH SCHOOL BEHAVIOR MATRIX DRAFT-Revised 8-28-18**