

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES OF REGULAR MEETING

September 11, 2018

Albany City Hall

1000 San Pablo Ave., Albany, CA 94706

I. OPENING BUSINESS

A) CALL TO ORDER

President Black called the meeting to order at 6:30 p.m.

***In Observance of Rosh Hashanah, Open Session began at sunset**

B) ROLL CALL

1. **Board Members Present:** President Black, Vice President Stapleton-Gray, Board Member Blanchard, Board Member Clark, Board Member Trutane
2. **Staff Members Present:** Superintendent Valerie Williams, Jackie Kim, Chief Business Official

C) IDENTIFY CLOSED SESSION PURSUANT TO SECTION III BELOW

II. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS.

Having no one present to address the Board, the Board adjourned to Closed Session.

III. CLOSED SESSION: WITH RESPECT TO EVERY ITEM OF BUSINESS TO BE DISCUSSED IN CLOSED SESSION:

A) CONFERENCE WITH LEGAL COUNSEL - Existing Litigation (Gov. Code section 54956.9):

- Philip Shen, et al. v Albany Unified School District
- C.E. v Albany Unified School District et. al.
- Kaidong Chen v Albany Unified School District

B) PUBLIC EMPLOYEE PERFORMANCE EVALUATION - (Gov. Code Section 54957):

- Superintendent

IV. OPEN SESSION (reconvened)

A) CALL TO ORDER

President Black called the meeting to order at 7:32 p.m.

B) ROLL CALL

1. **Board Members Present:** President Black, Vice President Stapleton-Gray, Board Member Blanchard, Board Member Clark, Board Member Trutane, Student Board Member Weinstein, and Student Board Member Mallah
2. **Staff Present:** Superintendent Valerie Williams; Jackie Kim, Chief Business Official; Cheryl Cotton, Director, Human Resources; Marie Williams, Director III, Curriculum, Instruction, and Assessment; Carrie Nerheim, Director, Student Services; Diane Marie, Director III, Special Education
3. **Staff Excused:** Dax Kajiwara, Director, Technology

Since this was on September 11, President Black called for a moment of silence in memory of all those who have paid a sacrifice.

C) PLEDGE OF ALLEGIANCE

D) READING OF AUSD MISSION & VISION STATEMENT

Student Board Members Mallah and Weinstein read the AUSD Mission and Vision statement.

E) REPORT OF ACTION TAKEN IN CLOSED SESSION

President Black reported that the Board completed its evaluation of the Superintendent and has decided to maintain her current contract. Board members have met individually with the Superintendent and have discussed with the Superintendent areas of strength and areas in which they desire improvement.

F) APPROVAL OF AGENDA

Having no discussion or comment on the Agenda, President Black requested a motion.

Motion: Board Member Trutane moved to Approve: *Albany Unified School District Board of Education Agenda for the September 11, 2018 Regular Meeting*. Seconded by Board Member Blanchard. The motion passed unanimously.

G) APPROVAL OF CONSENT CALENDAR

- 1) Human Resources
 - a) *Certificated Personnel Assignment Order & Classified Personnel Assignment Order*
- 2) Business Services
 - a) *Resolution 2018-19-03: The Adoption of Annual Appropriations Limits (Gann Limit)*
- 3) Curriculum, Instruction, and Assessment
 - a) *Bi-Annual Field Trip Report: Spring 2018*
 - b) *Overnight Field Trip: Albany High School Cross Country Team to Asics Clovis Invitational in Fresno, California*
 - c) *Overnight Field Trip: Albany High School to Stanford Model United Nations Conference at Stanford University in Palo Alto, California*

- d) *Overnight Field Trip: Albany High School to Coastal Region High School Honor Choirs in San Mateo, California*
- e) *Overnight Field Trip: Albany High School Theatre Ensemble to Oregon Shakespeare Festival in Ashland, Oregon*
- f) *Overnight Field Trip: Albany High School All-Choir Spring Tour to Anaheim, California*
- g) *Overnight Field Trip: Albany Middle School Chamber Choir to Milpitas, California*

4) Special Education

- a) *Master Contract Between Albany Unified School District and Bright Path Therapists*
- b) *Master Contract Between Albany Unified School District and Staff Rehab*

Changes to Consent Calendar: Strike Item G3f (pages 21-22) from the Consent Calendar as it was submitted incorrectly.

Motion: President Black requested a motion to Approve with this change: *Consent Calendar.*

Motion by Board Member Blanchard; seconded by Board Member Clark. The motion passed unanimously.

H) BOARD AND SUPERINTENDENT REPORT

Superintendent Williams reported that this Friday there is an Albany High School football game at De Anza High School, and encouraged the community to come out and support the team. She also encouraged the community to look at the other sports that are being played throughout the year and attend as many as possible to support our students.

She reported that the Albany Education Foundation New Teacher gathering is Monday, September 17th at Little Star Pizza at 4:00 p.m. and she encouraged all new teachers to attend.

She will be at the City Parks and Recreation Committee Meeting this week. She has been working with the City as the Middle School Annex is being built.

Finally, she reported that AUSD had a booth at the Solano Stroll on Sunday, September 9th, and received many positive comments and questions about the Middle School Annex, as well as on the report about academic scores. This was the second year AUSD participated in the Solano Stroll.

President Black reported at the Solano Stroll, he stopped to listen to the Albany High Jazz Band, who was wonderful. He stated that he was impressed with the students who only had a couple of weeks to rehearse, and with the teachers who are able to catch the students up so quickly.

Board Member Blanchard congratulated Student Board Member Weinstein for her award, and asked her to comment.

Student Board Member Weinstein reported that she received the 2018 Diller Teen Tikkun Olan Award, a \$36K scholarship that is given to 15 students nationwide. She stated that it was an incredible honor to receive it and to be able to connect with so many other amazing people.

Board Member Blanchard added that this award cited Weinstein's work in helping organize Speak. Members of the Board congratulated Ms. Weinstein on her award.

Board Member Trutane reported things happening in Sacramento. On August 31, the Assembly passed the Healthy School Hours Bill, a bill that mandates an 8:30 a.m. start time for secondary schools across the state. There are many exceptions for rural districts and small districts, but for districts such as AUSD, it would mandate an 8:30 a.m. start time. The Assembly passed the bill, but the Governor still needs to sign it. The bill itself includes some years of implementation, and if it does pass, it would not impact AUSD until the 2020-2021 school year.

Board Member Clark added that he is on the Wellness Committee with Board Member Trutane, and thanked her and everyone else on the committee who have been working on this important issue.

D) STUDENT BOARD MEMBERS' REPORT

Student Board Members Weinstein and Mallah provided the Board with the Student Board Member Report, which highlighted some of the recent and upcoming events in the Albany schools.

Marin Elementary:

- Marin had their first monthly *Marin Morning* on September 5th. Students, parents and faculty members sang songs and enjoyed the community time in the crisp early morning.
- On Friday, September 14th, Marin will host an *International Potluck*. Bring a dish of your choice and celebrate the start of the school year with the Marin community.

Cornell Elementary:

- Cornell Elementary will have a *PTA Ice Cream Social* on Friday, September 21st.
- *A Work Party* will be held on September 22nd. Parents, students and community members are all welcome.
- *Back to School Night* will be hosted Thursday, September 13th.

Ocean View Elementary:

- *Back to School Night* will be hosted on Thursday, September 13th, along with a *Teacher and Staff Appreciation Potluck*.
- An *Ice Cream Social* will be taking place on September 22nd.

Albany Middle School:

- *Back to School Night* will be hosted on September 20th.
- The first AMS Parent Teacher Association (PTA) meeting will be also be held on September 20th.
- AMS Fall Sports Parent Meeting will be on September 12th and fall sports will begin soon after.

Albany High School:

- Tomorrow, September 12th, students will attend *Club Rush* and explore the student groups of Albany High.
- *Back to School Night* will also be on September 12th.

J) PERSONS TO ADDRESS THE BOARD ON MATTERS NOT ON THE AGENDA

No one addressed the Board.

K) STAFF REPORTS

1) 2018 Summer School Report: Credit Recovery Program, Extended School Year Program, and English Language Development (ELD) Summer Bridge Program

Heather Duncan, Principal of Cornell Elementary and Summer School Principal for Summer 2018, reviewed her report submitted in the board packet. To listen to this report in full, please watch the [BOE Video](#) at 15:00).

L) REVIEW AND ACTION

1) Business Services

a) 2017-2018 Unaudited Actuals Financial Report (30 mins.)

Jackie Kim, Chief Business Official, reviewed the Unaudited Actuals Financial Report for 2017-18, as presented in the Board packet materials.

Board Member Blanchard commented that there were several years of declining enrollment and it looks like our numbers are coming back up again. Superintendent Williams provided the most up-to-date total enrollment numbers for 2018-19: 3,703, an increase of 65 students from last year. There were eight (8) new interdistrict transfers; and renewed approximately 415 interdistrict transfers.

The Board and staff discussed briefly the structural deficit and the actual deficit from last year. Board Member Blanchard stated that in the Estimated Actuals, we had previously thought there would be a net decrease in the fund balance of \$1.3 million, but it was only a decrease of \$600,000. The reason there was a difference is because we did not spend \$800,000 of restricted funding that we thought we were going to spend last year. Chief Business Official Kim added that there is a \$71K variance in the Unrestricted General Fund.

Karen DeHart asked for clarification on the reserve. Chief Business Official responded that the state requires 3%, but AUSD Board Policy is 9%. The 9% is critical because it represents the districts expenditures for 1 month (i.e. District can pay all expenses for 1 month). We are currently operating on a 9% reserve; however, in 3 years we will have a 0% reserve because we will have a net deficit.

To listen to this report in full, please watch the [BOE Video](#) at 34:22).

Motion: Board Member Blanchard moved to Receive and Approve: *2017-2018 Unaudited Actuals Financial Report*. Motion seconded by Student Board Member Weinstein, and passed unanimously.

b) Appointment of Budget Advisory Committee* (15 mins.)

Superintendent Williams clarified that the Board backup for the purpose of the Budget Advisory Committee included old language regarding “the purpose of the committee.” At the August 14,

2018 Board Meeting, the Budget Advisory Committee was approved with these changes to the language (below); furthermore, this correct language was stated on the public posting and application:

The purpose of the committee is to **identify potential expenditure reductions to meet the School Board's goal to balance the budget and evaluate consequences (pros and cons) associated with each.** ~~advise the Board on areas of the budget to be reduced to meet the Board's goal to balance the budget.~~

The positions for the Budget Advisory Committee is to be made up the following positions: 2 Parents; 1 ATA Representative; 1 CSEA Representative; 1 SEIU Representative; and 1 Site Administrator. Accordingly, the following people have applied for positions on the Budget Advisory Committee (the applications for each candidate were sent to the Board members under separate cover as they contained confidential information):

- Parent: Jessica Cross
- Parent: An (Joseph) Vu
- Parent: Ben Wallace
- ATA: Stephen Naiff
- CSEA: D. Morgan Paschke
- SEIU: Richard Betz
- Site Administrator: Darren McNally

The Board and Staff discussed that were three parents who applied to be on the committee, but only 2 spots available for parents. The Board would like all three parents to be able to participate on the committee so as to not lose the expertise each candidate offers. However, since the size and composition of the committee was decided and approved at a previous Board meeting, adding a third parent would require the Board to change and approve the composition of the committee before appointing its members. This would also delay the formation of the committee. It was decided that in order to avoid changing the size and composition of the committee, 1 of the parent positions would be a shared appointment between 2 parents. A shared appointment would consist of only one vote. Candidate Joseph Vu addressed the Board and stated that he would accept a shared parent position.

Motion: Board Member Trutane moved to Accept these *Appointments to the Budget Advisory Committee*, with **Jessica Cross serving in 1 Parent position, and Joseph Vu and Ben Wallace would share 1 Parent position.** The motion was seconded by Vice President Stapleton-Gray, and passed unanimously.

AGENDA ITEMS/MATTERS INTRODUCED BY THE BOARD

- Audrey Mallah, Student Board Member, commented that she and fellow Student Board Member Michaela Weinstein, worked with Principal Ritchie and Vice Principal Pratt on the Albany High School Behavior Matrix, and were able to come to an agreement.
- Superintendent Williams will work on a joint City Council/AUSD School Board meeting.

- Vice President Stapleton-Gray requested to agendize a discussion on elementary students receiving 2nd language instruction.
- Student start times now passed by Assembly and Senate. On Governor’s desk to review. Vice President Stapleton-Gray added that he would like to look at time and space at schools (i.e. times between classes, school start times, final exams).
- Michaela, Student Board Member wants to be on the Wellness Committee.
- Board Member Clark asked about PE requirements to run the mile in 10 minutes. Superintendent Williams will report back in a Friday update.
- Discussion regarding sports and PE and exemption from school credit if athlete. Can credits for other programs (dance, rowing, etc.) be transferred or used to fulfill PE credit? A Staff Report will be added to the Governance Calendar with more information on this.
- Board Member Trutane asked for an Enrollment report for this year. Superintendent Williams stated that it is on the Governance Calendar.
- Board Retreat Saturday, September 15, 2018 at Albany Middle School Library. Public is welcome to attend.

V. ADJOURNMENT

The Board adjourned at 8:50 p.m.

FUTURE BOARD MEETINGS

Date	Time	Location
September 15, 2018 SM: BOE Retreat	1:00 – 4:00 p.m.	Albany Middle School Library 1259 Brighton Ave, Albany, CA 94706
October 9, 2018	7:00 - 9:30 p.m.	Albany City Hall