

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES FOR REGULAR MEETING

September 25, 2018

**Albany City Hall
1000 San Pablo Ave., Albany, CA 94706**

I. OPENING BUSINESS

A) CALL TO ORDER

President Black called the meeting to order at 6:00 p.m.

B) ROLL CALL

- 1. Board Members Present:** President Black, Vice President Stapleton-Gray, Board Member Blanchard, Board Member Clark, Board Member Trutane
- 2. Staff Members Present:** Superintendent Valerie Williams; Cheryl Cotton, Director, Human Resources

C) IDENTIFY CLOSED SESSION PURSUANT TO SECTION III BELOW

II. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS

Having no one present to address the Board, the Board adjourned to Closed Session.

III. CLOSED SESSION: With Respect to every item of business to be discussed in Closed Session:

A) CONFERENCE WITH LEGAL COUNSEL - Existing Litigation (Gov. Code section 54956.9):

- Philip Shen, et al. v Albany Unified School District
- C.E. v Albany Unified School District et. al.
- Kaidong Chen v Albany Unified School District

B) PURSUANT TO GOV. CODE SECTION 54957.6: CONFERENCE WITH LABOR NEGOTIATOR (Superintendent Valerie Williams, District Representative), REGARDING NEGOTIATIONS AS IT PERTAINS TO:

- Albany Teachers Association (ATA)

C) PUBLIC EMPLOYEE PERFORMANCE EVALUATION- (Gov. Code Section 54957):

- Superintendent

IV. OPEN SESSION

A) CALL TO ORDER (Reconvene to Open Session)

President Black called the meeting to order at 7:07 p.m.

B) ROLL CALL

- 1. Board Members Present:** President Black, Vice President Stapleton-Gray, Board Member Blanchard, Board Member Clark, Board Member Trutane, Student Board Member Weinstein, and Student Board Member Mallah
- 2. Staff Present:** Superintendent Valerie Williams; Jackie Kim, Chief Business Official; Marie Williams, Director III, Curriculum, Instruction, and Assessment; Carrie Nerheim, Director I, Student Services; Cheryl Cotton, Director, Human Resources; and Diane Marie, Director III, Special Education;
- 3. Staff Excused:** Dax Kajiwara, Director of Technology

C) PLEDGE OF ALLEGIANCE

D) READING OF THE AUSD MISSION & VISION STATEMENT

Student Board Members Mallah and Weinstein read the AUSD Mission and Vision Statement.

E) REPORT OF ACTION TAKEN IN CLOSED SESSION

President Black reported that the Board took no action in Closed Session.

F) APPROVAL OF AGENDA

Having no discussion or comment on the Agenda, President Black requested a motion.

Motion: Board Member Clark moved to Approve: *Albany Unified School District Board of Education Agenda for the September 25, 2018 Regular Meeting*. Seconded by Board Member Trutane. The motion passed unanimously.

G) APPROVAL OF CONSENT CALENDAR

1. Superintendent

- a) Minutes of the August 14, 2018 Board of Education Meeting

2. Human Resources

- a) Certificated Personnel Assignment Order & Classified Personnel Assignment Order

3. Curriculum, Instruction, and Assessment

- a) Overnight Field Trip: Albany High School All-Choir Spring Tour to Anaheim, California

Adjustment to Consent Calendar: Superintendent Williams stated that the *Overnight Field Trip: Albany High School All-Choir Spring Tour to Anaheim, California* has a minor revision. In the Details: the sentence should be revised to include students in the Concert Choir.

“Students in Albany High School who are members of the Treble Chamber, Bass Chamber, Concert Choir, and Chamber Singers choirs will travel by chartered bus to Anaheim, California.”

Having no further discussion or comments on the Consent Calendar, President Black requested a motion to approve with this stipulated change.

Motion: Board Member Blanchard moved to Approve: Consent Calendar. Seconded by Vice President Stapleton-Gray. The motion passed unanimously.

H) BOARD AND SUPERINTENDENT REPORT

Superintendent Williams reported that the Budget Advisory Committee met on Friday, September 21st in the Albany Middle School Library. The committee looked at a lot of data, which can all be found on the [Budget Advisory Committee website](#). There is also a link on that web page for the public to provide input on budget priorities process: [BUDGET COMMENTS INPUT FORM](#). Finally, information on the AUSD Budget can also be found on the [AUSD Budget Watch website](#). The Budget Advisory Committee will meet again on October 3, 2018 from 5:00 - 7:00 p.m. in the Albany Middle School Library.

Superintendent Williams also read a letter from the University of Chicago regarding Albany High School History teacher, Kevin James. Mr. James was selected to receive the University of Chicago's Outstanding Educator Award. Congratulations Mr. James!

President Black reported that on Monday, September 24th, he and Superintendent Williams attended the 2x2x2 meeting, a meeting between the District, the Albany City Council, and University of Cal at Berkeley. Well attended meeting at which Superintendent Williams presented a report on the status of a AUSD construction projects. UC Berkeley presented a report on their Student Housing Initiative which came from The Office of the President of University of California. UC Berkeley is working on a master development plan, and while they have no specific plan or timeline for Albany, they promised they would give Albany advanced notice before they add a lot more students for AUSD schools. The City of Albany has a new Emergency Services Manager at City Hall. They will be holding monthly meetings at private homes for people who want to do participate. There will also be a local Hazards Mitigation Plan and look forward to learning about the AUSD school emergency plans when the District is ready to report on them. The question was raised as to whether they should have a joint City Council-AUSD School Board meeting, and President Black requested agenda ideas from the Board for such a meeting.

Board Member Blanchard attended The Budget Advisory Committee meeting as a member of the public and not as a committee member. He appreciated the materials prepared for that meeting and thought the committee is off to a good start.

Board Member Clark shared that Cornell is having their annual Silly Olympics fundraiser this Sunday, September 30th. He also thanked the Albany Middle School staff and Principal Brill for the successful Back to School Night. He expressed appreciation for the daily communication that comes home from the middle school via email. He also shared that the PTA will be holding a School Board Candidates Forum on October 3rd at the AHS Little Theatre at 7:00 p.m.

Board Member Trutane reported that she also attended the Albany Middle School Back to School Night and it was wonderful. It was preceded by a meeting of the AMS PTA, during which they collected topics for meetings for the rest of the year. She also went to the Albany High School back to school night. The PTSA at the high school ran a Math Circle at the high school and discussed math at the high school. She also ran through the AUSD website to show the community where and how to find things on the budget.

I) STUDENT BOARD MEMBERS' REPORT

Student Board Members Weinstein and Mallah provided the Board with the Student Board Member Report, which highlighted some of the recent and upcoming events in the Albany schools.

Albany High School:

- On Friday, September 21st, the Albany High School Varsity football team celebrated a 34-0 win against Swett High school.
- In the coming few weeks, colleges such as New York University, University of California Santa Barbara, University of Southern California and more will be visiting Albany High for an informational session. Visit the Albany High Website for more details.
- Albany High is in the middle of *Start With Hello Week*, a week promoting kindness and community in schools, designed by the Sandy Hook Promise.

Albany Middle School:

- A Black Parent Engagement Committee meeting will be held on October 2nd from 5:30-6:30 at Ocean View Elementary.
- On October 3rd, students are encouraged to travel to school on foot or on wheels for Albany Middle's *International Walk and Roll to School Day*.

Marin Elementary:

- The first PTA meeting is being held on September 25th.
- The Marin *Book Fair* will be held on October 1st and 2nd.

Cornell Elementary:

- *Silly Olympics* will be held on September 30th.
- *Community Time* at the Cornell playground will be on October 3rd

Ocean View Elementary:

- The Temporary Housing Plan for Ocean View was presented to the PTA at their first meeting.
- ELAC and DELAC meetings will be held on September 26th at AMS.

Student Board Member Mallah also reported that she met with Albany High School Principal Ritchie and a PE teacher to clarify the information about the physical education requirements and grading. Only 10% of the grade is a fitness component and 70% of the grade is participation.

J) PERSONS TO ADDRESS THE BOARD ON MATTERS NOT ON THE AGENDA

Helen Garcia, representing the Albany Armada Aquatics Program, addressed the Board regarding a contract issues with the Albany Aquatics Center. Ms. Garcia stated that the Armada, which is a private user group, brings in half of the revenue to Aquatic Center. They recently lost one lane at the pool, and are requesting for that to be reinstated so that they may sustain their program. President Black asked Ms. Garcia to stick around for the item on the Aquatic Center that is on the agenda. Board Member Trutane asked for the age range of the majority of the Armada swimmers, and Ms. Garcia stated that bulk of the swimmers are ages 6-12.

K) STAFF REPORT

1) Superintendent: Update on Albany High New Addition Construction Project

Superintendent Williams shared an update on the New Addition Construction Project at the high school. Key information presented in her slides included:

ORIGINAL TIMELINE:

- Demolition of Amphitheater – Summer, 2018 - **Completed**
- Geotechnical Study – [May 18, 2016] - **Completed**
- Submittal of Construction Documents to DSA – [July 13, 2018] - **Completed**
- DSA Approval – Early September, 2018 - **Delayed 3 months**
- Begin Construction – [September 4, 2018] - **Delayed - Possibly until January 2019**
- Project Completion – August 6, 2019 - **Delayed - Possibly until December 2019**

The Division of State Architect Review is currently behind schedule by 3 months. This is due to a slow response from DSA, and the Open California Geological Survey item which has to be addressed and re-submitted to DSA for review.

The Revised Timeline:

- DSA Approval - Pending
- Begin Construction – January 2019
- Project Completion – December 2019

Discussion centered around the delays. The Division of State Architects (DSA) may be backlogged with numerous projects. Juan Barrosa, Project Manager, explained the specifics of the [DSA Report](#). Board Member Blanchard suggested that Staff agendaize a discussion on construction. Superintendent Williams stated that she would be meeting with principals later this week to discuss. To listen to the discussion and report in its entirety, please view the [September 25, 2018 BOE video](#) at 25:00.

2) Education Services: Ninth Grade Mathematics Enrollment Patterns

Marie Williams, Director of Curriculum, Instruction, and Assessment, reviewed her report and presented [a Powerpoint presentation](#) to highlight some key data and points. She clarified that this is a required report per Senate Bill 359: California Mathematics Placement Act of 2015. In addition to the three (3) slides in the Board packet, she presented three (3) more slides that captured the following: *9th Grade Mathematics Enrollment Observations, Mathematics Cohort Enrollment, and Removing Barriers to Access to Mathematics Courses.*

A parent of the community expressed concern that the data in the slide “9th Grade Mathematics Enrollment Observations” only addresses African American, Chinese, and white students, and it does not include Latino/Hispanic students. Marie commented that it was not intentional to not include data for latino/hispanic students. For the past 2 years she has liaised with the Latino/Hispanic Parent Engagement Group and has provided them a lot of data on how the Latino/Hispanic student population is doing. But when she does this presentation next year, she will be sure to include a set of this information also.

To listen to the discussion and report in its entirety, please view the [September 25, 2018 BOE video](#) at 58:50.

3) Student Services: Enrollment Update

Carrie Nerheim, Director of Student Services, recognized Kristin Nichols, the new Student Enrollment Coordinator, for all of her hard work and dedication. Director Nerheim presented a slideshow on enrollment numbers. To listen to the discussion and see the report, please view the [September 25, 2018 BOE video](#) at 1:26:44.

L) REVIEW AND DISCUSSION

1) Student Services: Albany Middle School Behavior Matrix

Carrie Nerheim, Director of Student Services, introduced Albany Middle School Principal, Deborah Brill, and Assistant Principal, David Hauptert, to present the Behavior Matrix. Mr. Hauptert presented a slideshow which reviewed and explained the Behavior Matrix over the past three years. This presentation and the discussion can be viewed on the [September 25, 2018 BOE video](#) beginning at 1:35:07.

The Board, Staff, and members of the community discussed briefly issues regarding truancy and absenteeism; tardiness; students with mental health issues provoked by bullying; students with IEPs; and issues of race and class.

President Black requested that the Albany Middle School Behavior Matrix be brought back to the Board on Consent with the changes highlighted.

M) NEED TO EXTEND MEETING

Motion by Board Member Blanchard to extend the meeting 25 minutes, from 9:10 p.m. to 9:35 p.m. Motion seconded by Vice President Stapleton-Gray. The motion passed unanimously.

N) REVIEW AND ACTION

1) Business Department

a) Albany Aquatic Center Fiscal Solvency Plan

Jackie Kim, Chief Business Official, reviewed this plan as presented in the Board packet. The following items are being requested: 1) Increase fees for classes and pool usage, and 2) Increase salary for hourly employees (to attract and recruit more staff so more classes can be offered).

Vice President Stapleton-Gray asked if the Aquatic Center receives any revenue from the City of Albany, and who pays for the showers for the homeless program? Amanda Mendieta, Director of the Albany Aquatic Center, explained that the showers for the homeless is a community program. The community pays for showers, which is covered by a Community Resource Fund.

Board Member Blanchard stated that it is worth highlighting for the public that the pool has never encroached on the General Fund. Ms. Mendieta added that a percentage of their revenues will be put aside for repairs, etc. in future. Board Member Blanchard added that the key to Fiscal Solvency is programming as much as possible, and he appreciate the direction that Ms. Mendieta is going in with this and what is needed to increase programming. The Board and Staff discussed the issue

raised by the speaker (Ms. Garcia) regarding the Albany Armada and the pool usage. The Board requested that Albany Aquatic Center (AAC) work with the Armada on this issue.

Members of the community addressed the Board to add their support for the Albany Aquatics Center and raise in hourly rate for staff. Board Member Clark added that he supports the proposed \$15.00 hourly raise for the Lifeguard/Front Desk position, and requested publicly that while CSEA and ATA and other unions are in negotiations, maybe the Board can be generous with them as well.

Motion: Board Member Clark moved to Approve: *Albany Aquatic Center Fiscal Solvency Plan*. Seconded by Board Member Blanchard. The motion passed.

b) Weekday Custodial Fee for Facility Use for Non-AUSD Users

Jackie Kim, Chief Business Official, reviewed this plan as presented in the Board packet.

Vice President Stapleton-Gray requested information about the District-City of Albany reciprocity. Ms. Kim, Chief Business Official, stated that she can bring this information to the Board in the future. Board members and Staff held a brief discussion regarding exceptions to this fee change. Ms. Mendieta, Director of the Albany Aquatics Center, stated that they will be bringing their joint-use agreement with the City of Albany to the Board at a later date. As of now, the City of Albany is the only group that does not pay the weekday custodial fee. They also do not pay the weekend custodial fee.

Motion: Board Member Trutane moved to Approve: *Weekday Custodial Fee for Facility Use for Non-AUSD Users*. Seconded by Vice President Stapleton-Gray. The motion passed unanimously.

2) Superintendent

a) Resolution No. 2018-19-04: In Support of City of Albany Resolution Declaring November 11 – 17 as “No Hate Week” in Albany

Superintendent Williams presented a revised version of the Resolution to include the following change:

WHEREAS, attacks on immigrants, Muslims, people of color, women, the LGBTQI community, and our most vulnerable are now ~~commonplace~~ **more frequent**, resulting in an uptick in hate crimes and the open promotion of xenophobic ideas; and

Motion: Board Member Blanchard moved to Approve: *Resolution No. 2018-19-04: In Support of City of Albany Resolution Declaring November 11 – 17 as “No Hate Week” in Albany* as revised. Seconded by Board Member Trutane. The motion passed unanimously.

3) Special Education

a) Master Contract Between Albany Unified School District and Discovery Academy

It was clarified that this contract is not a standard AUSD contact; it is a standard SELPA Contract. A member of the community requested more reports on Special Education from District Staff, and if they

could be presented in the earlier portion of the Board meetings. Superintendent Williams stated that the October 9th Board Meeting will include a Special Education Staff Report. It was also clarified that the beginning date of the contract should be “September” and will be changed in the contract accordingly. Board Member Clark stated that this contract is being brought to the Board for approval after it has already begun, and requested that this practice not continue.

Motion: Board Member Trutane moved to Approve: *Master Contract Between Albany Unified School District and Discovery Academy*. Seconded by Board Member Blanchard. The motion passed.

4) Human Resources

a) Provisional Internship Permit

Cheryl Cotton, Director of Human Resources, explained that the provisional internship allows Sarah Ward to teach in the State of California. Ms. Ward currently has one through Oakland Unified School District, and is still active. It just needs to be changed so that is approved by Albany Unified School District. Board Members welcome Sarah Ward to the Albany Unified School District.

Motion: Board Member Trutane moved to Approve: *Provisional Internship Permit*. Seconded by Board Member Blanchard. The motion passed unanimously.

AGENDA ITEMS/MATTERS INTRODUCED BY THE BOARD

- AHS Construction Project Timeline and Temporary Housing Plan for Students
- President Black requested that the Albany Middle School Behavior Matrix be brought back to the Board on Consent with the changes highlighted.
- Board Member Blanchard requested a Resolution on the City Ballot Measures. Superintendent Williams stated that they are the Governance Calendar for October 9, 2018
- Board Member Clark requested information regarding the Albany Armada lap lanes; would like to be able to act on it. Jackie stated that the Director makes that decision, and can provide this information in a Friday update.
- Vice President Stapleton-Gray requested to agendize School Start Times under Review and Discussion
- Board Member Trutane requested a Staff Report on the progress students in the Math Department for grades 9-12.

VII. ADJOURNMENT

The Board adjourned the meeting at 9:41 p.m.

FUTURE BOARD MEETINGS

October 9, 2018	6:30 - 9:30 p.m.	Albany City Hall
October 23, 2018	7:00 - 9:30 p.m.	Albany City Hall