

**ALBANY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES FOR REGULAR MEETING**

**November 13, 2018**

**Albany City Hall**

**I. OPENING BUSINESS**

**A) CALL TO ORDER**

President Black called the meeting to order at 6:04 p.m.

**B) ROLL CALL**

1. **Board Members Present:** President Black, Vice President Stapleton-Gray, Board Member Blanchard, Board Member Clark, Board Member Trutane
2. **Staff Members Present:** Superintendent Valerie Williams, Jackie Kim, Chief Business Official, Cheryl Cotton, Director, Human Resources, Carrie Nerheim, Director, Student Service, and Diane Marie, Director III, Special Education

**C) IDENTIFY CLOSED SESSION PURSUANT TO SECTION III BELOW**

**II. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS**

Having no one present to comment on Closed Session Items, the Board convened to Closed Session.

**III. CLOSED SESSION:** With Respect to Every Item of Business to be Discussed in Closed Session:

**A) PURSUANT TO GOV. CODE SECTION 54957.6: CONFERENCE WITH LABOR NEGOTIATOR (Superintendent Valerie Williams, District Representative), REGARDING NEGOTIATIONS AS IT PERTAINS TO:**

- Albany Teachers Association (ATA)
- California School Employees Association (CSEA)
- Service Employees International Union (SEIU)

**IV. OPEN SESSION**

**A) CALL TO ORDER (Reconvene to Open Session)**

President Black called the meeting to order at 6:43 p.m.

**B) ROLL CALL**

1. **Board Members Present:** President Black, Vice President Stapleton-Gray, Board Member Blanchard, Board Member Clark, Board Member Trutane, Student Board Member Weinstein, and Student Board Member Mallah

- 2. Staff Present:** Superintendent Valerie Williams; Jackie Kim, Chief Business Official; Marie Williams, Director III, Curriculum, Instruction, and Assessment; Carrie Nerheim, Director I, Student Services; Cheryl Cotton, Director of Human Resources; and Diane Marie, Director III, Special Education; and Dax Kajiwara, Director of Technology

### **C) PLEDGE OF ALLEGIANCE**

### **D) READING OF THE AUSD MISSION & VISION STATEMENT**

Student Board Members Weinstein and Mallah read the AUSD Mission and Vision statement.

### **E) REPORT OF ACTION TAKEN IN CLOSED SESSION**

President Black reported that the Board took no action in Closed Session.

### **F) APPROVAL OF AGENDA**

**Changes to Agenda:** Board Member Clark requested to table **Review and Action Item 4C: *Board of Education Self Evaluation - Evaluation Instrument.***

**Motion** to Approve the Agenda as Amended by Board Member Clark; seconded by Board Member Blanchard and unanimously approved.

### **G) CONSENT CALENDAR**

#### **1) Superintendent**

- a) *Minutes of the September 11, 2018 Regular Board Meeting*

#### **2) Human Resources**

- a) *Certificated Personnel Assignment Order & Classified Personnel Assignment Order*

#### **3) Business Services**

- a) *September and October 2018 Warrant Reports*
- b) *September and October 2018 Donation Reports*

#### **4) Curriculum, Instruction, and Assessment**

- a) *Independent Contractor Agreement with LEAP for Elementary Enrichment: Dance at Ocean View*
- b) *Independent Contractor Agreement with Play-Well TEKnologies for Elementary Enrichment: STEM using LEGO at Ocean View*
- c) *Independent Contractor Agreement with Berkeley Chess School for Elementary Enrichment: Chess at Marin*
- d) *Overnight Field Trip: Albany Middle School to Cazadero Music Camp in Cazadero, California*

#### **5) Student Services**

- a) *Independent Contractor Agreement with Regents of University of California, On Behalf of its Berkeley Campus for Vision Screening*

**Motion to Approve** the Consent Calendar by Vice President Stapleton-Gray; seconded by Student Board Member Weinstein and unanimously approved.

## **H) BOARD AND SUPERINTENDENT REPORTS**

**Superintendent Williams** expressed sympathy for all of the families affected by the fires near Chico. She also reported that the Board of Education will hold a Special Work Study Session on “Temporary Housing for Elementary Students” on Thursday, November 15th at Ocean View Elementary School from 7:00-9:00 p.m. The documentary “Near Normal Man” will be presented on Friday, November 16th from 6:00-8:00 p.m. There will be pizza and children’s activities.

**President Black:** No report

**Vice-President Stapleton-Gray:** No report

**Board Member Blanchard** commented about the poor air quality due to the fires, and stated that most people may not notice air pollution on a daily basis unless they live near the freeway. This air pollution should be taken into consideration with respect to the placement of buildings, i.e. do not put kids on playgrounds next to busy streets, or in buildings next to busy streets.

**Board Member Clark** reported that he attended the Albany High School Homecoming football game and congratulated the football team on a successful season. He thanked all of the parent volunteers who helped with the Albany Middle School haunted house. He visited the Albany Children’s Center, and gave a shout out to the whole staff there.

**Board Member Trutane:** No report

## **I) STUDENT BOARD MEMBERS’ REPORT**

Student Board Members Weinstein and Mallah provided the Board with the Student Board Member Report, which highlighted some of the recent and upcoming events in the Albany schools.

### **Albany High School:**

- Students attended the career fair last Wednesday and learned about the lifestyles of teachers, chefs, and many other professions.
- Albany High School Football Team participated in the playoffs.

### **Albany Middle School:**

- Last Tuesday, the Black Parent Engagement Committee met in the AMS library.
- The Middle School dance was held on November 2nd for 7th and 8th graders, while 6th graders enjoyed a Halloween party.

### **Marin:**

- A PTA committee meeting will be held at 6:30 in the Multi-Purpose Room.

## **Cornell:**

- Students, faculty members and parents will be at community time at 8:30 on the playground.
- On November 16th, students will come to school wearing their favorite comic book or superhero characters for their spirit day.

## **Ocean View Elementary School:**

- This Thursday, November 15th, the Ocean View PTA will hold a meeting at 7:00 p.m. in the library.

## **J) PERSONS TO ADDRESS THE BOARD ON MATTERS NOT ON THE AGENDA**

A member of the community thanked Board Members Ross Stapleton-Gray and Charlie Blanchard for their service, and stated that she is concerned about the election results and the budget cuts.

## **K) STAFF REPORTS**

### **1) Education Update: California School Dashboard Local Indicators**

Marie Williams, Director of Curriculum, Instruction, and Assessment, provided an update on the California School Dashboard Local Indicators.

### **2) Special Education Update**

Diane Marie, Director III, Special Education, provided an overview of the caseloads in Special Education. A few members of the community asked about services including the behaviorist, behavior analyst, physical therapy, occupational therapy, and school psychologists. Director Marie clarified that the behaviorist works district-wide and support the district (they do not carry a caseload), which is why their information is not included on this report. Mr. Ritchie requested the initials for each of the caseloads. To listen to this report, please view the [November 13, 2018 BOE video](#) (at 32.00).

## **L) REVIEW AND DISCUSSION**

### **1) Superintendent: *Budget Advisory Committee Report***

Superintendent Williams introduced this item with some background information on the Budget Advisory Committee and report. She pointed out that the Budget Advisory Committee Report mentioned 4 Appendices: A, B, C, and D. Appendices A and B were included in the Board packet materials; C and D were inadvertently left out of the Board packet, but these were shared at the meeting and copies of these documents were provided at the Board meeting for the Board and public.

- Appendix C: Comparison on Health Welfare Benefits and Salary
- Appendix D: Health Benefits Analysis

Members of the Budget Advisory Committee, Morgan Paschke, Jessica Cross, and Stephen Naiff, presented the BAC report and shared personal comments about the report and their experience on the committee. Superintendent Williams thanked publicly and personally the members of the committee for their hard work, time, and dedication.

Committee members stated they felt restricted by time and the Brown Act to talk to their cohorts about issues presented to them. Board Member Blanchard requested to extend the tenure of the Budget Advisory Committee to continue working throughout the 2018-2019 school year to evaluate ideas and issues for which there had not been sufficient time to fully study. This was agreed by the Board.

President Black clarified that the Brown Act restricts committee members from discussion with other committee members outside of the meeting, but does not restrict the committee members to discussing things about (public meetings) with people who are not on the committee.

The Board opened up the the discussion to the public. Board Member Blanchard recommended not discussing the numbers in Table 2 of the Agenda Packet. President Black and Board Member Clark requested the public to keep their comments to the three (3) minute limit.

Board Member Clark asked for clarification on who is responsible for the budget and reducing the budget. Superintendent Williams stated that it is the District Staff's responsibility to come up with a budget, and it is her responsibility to bring to the Board her plan to reducing the budget.

Many members of the community addressed the Board to discuss the budget, and the recommendations and conclusions of the BAC and their report. There were many concerns and questions about Table 1 and Table 2.

#### **M) NEED TO EXTEND MEETING**

Board Member Blanchard moved to extend the meeting until 10:00 p.m. This was seconded by Board Member Clark and passed.

#### **N) REVIEW AND DISCUSSION (*continued*)**

##### **1) Superintendent: *Budget Advisory Committee Report (continued)***

Discussion ensued about the budget based on the Budget Advisory Committee Report. The Board referred a series of questions to District Staff to address for the November 27, 2018 Board meeting on the budget and the Superintendent's Budget Reduction Plan. Staff will also agendize this Budget and Advisory Committee to extend the mission and structure, and the tenure of the committee.

To listen to the report and discussion in its entirety, please view the [November 13, 2018 BOE video](#) starting at 54:00).

#### **O) NEED TO EXTEND MEETING**

President Black requested a motion to extend the meeting. Board Member Blanchard moved to extend the meeting until 10:15 p.m. Board Member Clark asked to review the rest of the agenda items to determine what could be tabled before extending the meeting. The Board moved **Review and Action Item #5: *Business Services: Independent Contractor Agreement with Beacon Consulting Group for Prop 39 and Energy Efficiency Projects*** to the top of the list to accommodate guest speakers. **Review and Action Items #1-3** will follow accordingly, and all Items under **#4: Superintendent** will be tabled to another meeting.

After this reorganization, President Black moved to extend the meeting until 10:20 p.m. This was seconded by Board Member Blanchard and passed.

## P) REVIEW AND ACTION

### 1) 5) Business Services:

#### ***Independent Contractor Agreement with Beacon Consulting Group for Prop 39 and Energy Efficiency Projects***

This item was moved up on the Agenda to accommodate guest speakers, Yvonne Tom and Puck Ananta of Beacon Consulting Group, who reviewed their presentation as provided in the Board packet. This is expected to save the District \$100,000 per year in operating costs. Beacon identified an alternative option for installing an energy management system at Albany High School that had been originally planned: installing wireless thermostats will cost \$38,000 compared with \$440,000 for the upgrades needed with the traditional system with wiring.

**Motion** to Approve by Board Member Blanchard; seconded by Board Member Clark and passed unanimously.

## Q) NEED TO EXTEND MEETING

Board Member Trutane moved to Extend Meeting until 10:35 p.m. This was seconded by Board Member Blanchard and passed.

## R) REVIEW AND ACTION (*continued*)

### 2) 4) Human Resources:

#### ***a) Recommendation to Designate Certificated Employees to Permanent and Probationary Status***

Having no discussion on this item, President Black requested a motion.

**Motion** to Approve by Board Member Trutane; seconded by Board Member Clark and passed unanimously.

#### ***b) Provisional Internship Permit***

Having no discussion on this item, President Black requested a motion.

**Motion** to Approve by Board Member Trutane; seconded by Board Member Blanchard and passed unanimously.

### 3) 2) Special Education:

#### ***Master Contract Between Albany Unified School District and Seneca Family of Agencies***

This is a Standard Special Education contract. Having no discussion on this item, President Black requested a motion.

**Motion** to Approve by Board Member Blanchard; seconded by Board Member Clark and passed unanimously.

### 4) 3) Student Services:

#### ***Independent Contractor Agreement with the Challenge Day Program***

Having no discussion on this item, President Black requested a motion.

**Motion** to Approve by Board Member Blanchard; seconded by Board Member Trutane and passed unanimously.

**5) 4)-Superintendent:**

**a) Board Bylaw 9320 - Meetings And Notices**

The Board decided to table this item..

**Motion to Table:** *Board Bylaw 9320 - Meetings And Notices* by Board Member Blanchard; seconded by Board Member Clark and passed unanimously.

**b) Albany Unified School District Board Governance Handbook - Annual Reorganization of the Board**

The Board decided to table this item.

**Motion to Table** by Board Member Blanchard; seconded by Board Member Clark and passed unanimously.

**c) Board of Education Self Evaluation - Evaluation Instrument**

This item was removed from the Agenda (as requested at the beginning of the Board Meeting) to table it to another meeting.

**VI. AGENDA ITEMS/MATTERS INTRODUCED BY THE BOARD**

- Re-agendize *Board Bylaw 9320 - Meetings And Notices*
- Re-agendize *AUSD Board Governance Handbook - Annual Reorganization of the Board*
- Re-agendize *Board Self-Evaluation*
- Add Review and Action: *Budget Advisory Committee Mission and Structure*
- Continue the Review and Action: *Budget Reduction Plan from the Superintendent*

**VII. ADJOURNMENT**

The Board adjourned the meeting at 10:34 p.m.

**FUTURE BOARD MEETINGS**

Date	Time	Location
November 15, 2018 SPECIAL WORK STUDY	7:00 - 9:00 p.m.	Ocean View Elementary MultiPurpose Room
November 27, 2018	7:00 - 9:30 p.m.	Albany City Hall