

Albany Unified School District POSITION ANNOUNCEMENT

POSITION: Substitute Café Assistant **SALARY RANGE:** \$11.36 per hour

POSITION DESCRIPTION: Under the general direction of the assigned supervisor participate in the routine functions and activities of the central kitchen.

REPRESENTATIVE DUTIES: E = Essential Duties

Prepare, set up, cook and serve food to students E; assist with dishwashing and do related work as required E; deliver meals to various schools in the district E; other duties as assigned E; work POS during lunch service (collects money, checking off free and reduced lunch lists) E

KNOWLEDGE OF:

Kitchen appliances and utensils; sanitation and safety requirements in food preparation; basic computer skills

ABILITY TO:

Operate equipment and perform moderately heavy manual tasks; operate machines found in school cafeterias; ability to cook, bake and prepare food in large quantities; follow written and oral directions

PHYSICAL ABILITIES:

Perform work which is primarily in a kitchen setting. requires mobility of arms to reach and dexterity of hands to grasp and manipulate small objects; requires vision (which may be corrected) to read small print; may require working at a computer screen; requires the mobility to stand, stoop, reach, and bend; requires lifting, pushing and/or pulling kitchen supplies; ability to lift 50 pounds

QUALIFICATIONS/REQUIREMENTS: Current valid California Driver's license; any combination equivalent to graduation from high school or any combination of education, experience, or training that meets or exceed the qualifications; experience in food preparation required; **Post offer/Pre-employment physical ability testing**

Only Applicants Selected for an Interview will be Contacted

Application Procedure:

A letter of interest, a classified employment application (<http://www.ausdk12.org/district/hr/applications/classifiedApplication.pdf>), resume, and three current letters of recommendation should be submitted to Albany USD, Attn: Human Resources - Marina Gonzalez, 1051 Monroe St., Albany, CA 94706

The Board prohibits any district employee from harassing or discriminating against any other district employee or job applicant on the basis of the person's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, gender, gender identity, gender expression, sex, or sexual orientation.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job.