

**Albany Unified School District
Board of Education**

**Albany Community Center
1249 Marin Avenue
Albany, California 94706**

MINUTES OF:

Regular Meeting
August 19, 2008

MEETING CALLED TO ORDER:

President Blanchard called the Regular Meeting of August 19, 2008 to order at 6:35 P.M.

MEMBERS PRESENT:

Board President, Charles Blanchard; Vice President, Jamie Calloway; Board Members, Miriam Walden, David Glasser and Ronald Rosenbaum

MEMBERS ABSENT: None

STAFF MEMBERS PRESENT:

Marla Stephenson, Superintendent; Laurie Harden, Assistant Superintendent, Business Services; Diane Marie, Director of Special Services; Darlene Mock, Administrative Assistant to the Superintendent; Wendy Holmes, Principal for Elementary Summer School; Nick Berger, Principal for Secondary Summer School; Clell Hoffman, Executive Chef for Food Service Department; Stephen Dunkle, Albany Pool Assistant Director; Jennifer Walsh, CPM representative, and Steve Newsome, LPA representative attended open session.

MEMBERS ABSENT: None

PUBLIC COMMENT PERIOD FOR CLOSED SESSION: None

CONVENE TO CLOSED SESSION: 6:37 P.M.

RECONVENED TO OPEN SESSION: 7:30 P.M.

PLEDGE OF ALLEGIANCE:

The Board of Education & audience joined in the Pledge of Allegiance to the Flag.

REPORT OF ACTION TAKEN IN CLOSED SESSION: None

APPROVAL OF AGENDA:

With respect to the Agenda, it was moved by Member Walden and seconded by Member Rosenbaum to approve the Agenda as presented. The Board was polled and passed unanimously.

APPROVAL OF CONSENT CALENDAR:

Certificated Personnel

1. Teacher
2. ELD Teacher
3. RSP/SDC Teacher
4. Librarian

Classified Personnel

1. Behavior Specialist

2. Director of Fiscal Services
3. Paraeducator
4. Yard Duty Aide
5. Clerical Aide
6. Career Coordinator
7. Special Education Paraeducator
8. Library Aide
5. Assistant JV Football Coach

Member Glasser requested that budgets be transparent before asking the Board for change order approval. Member Glasser asked about the contracts for nurses and Superintendent Stephenson clarified that the nurses are for the annual health screenings. Member Rosenbaum asked who maintains the district's websites. Superintendent Stephenson reported the web contract on this consent calendar is a continuation of last year's contract for the Adult Education website and presently, the District does not have a webmaster and before we assume this in-house we need a webmaster. President Blanchard suggested before a change order is presented that the Board receive periodic financial reports/quarterly to determine how the changes are adding up. Superintendent Stephenson reported that Jennifer Walsh is present tonight and could answer any/all questions. Member Glasser asked for a specific format/scope of the budget so the Board could get a sense of what is going on. The Board discussed the change orders and directed the staff create a spreadsheet of the Board approved change orders. President Blanchard suggested the Pool Project begin a spreadsheet too. Member Glasser asked about Item 3G and CPM representative explained that this was a temporary fix until PGE powered up for the District. Member Glasser stated the "scope creep issue" and suggested three competitive bids before choosing CPM for its project management company. Member Walden supported the CPM contractor and preferred a good quality company instead of the lowest bidding company. Member Glasser did not support the lowest bidder but to conduct a public bidding process and to select the most qualified company. Member Rosenbaum moved and Member Walden seconded to omit Item 3G (CPM contract) for further review. Member Glasser moved and Member Rosenbaum seconded to table Item 3G/CPM contract and the Board polled and passed unanimously. Board Member Glasser asked the staff to bring back District protocols in regards to bidding procedures. Superintendent Stephenson acknowledged his request.

With respect to the Consent Calendar Member Glasser moved and Member Walden seconded to approve the Consent Calendar with the Marywin contract and the May 13, 2008 minutes omitted and the correction of Resolution 2008-09-06 from AHS to AMS. The Board was polled and passed the Consent Calendar with the vote of 4-1. Vice President Calloway abstained her vote with respect to the personnel assignment.

STAFF REPORTS:

Summer School Grades K-5

Wendy Holmes, Principal, Elementary Summer School, presented a report. She reported that the summer school attendance was consistent and the students completed the program. The total enrollment was 203. She reported 11 teachers taught and did stellar teaching. The academic intervention program materials were used to support math and reading. The overall theme was "Developing Strong Character" and the learning was fun. She reported that the program was to enhance the students' academic skills and this was accomplished. Ms. Holmes reported that the students were recommended by their teachers; their report cards were obtained and they taught to the students needs. Vice President Calloway asked if summer school enrollment is consistent through the years and Ms. Holmes reported enrollment is usually about 200 students.

Summer School Grades 6-12

Nick Berger, Principal, Secondary Summer School presented the six week program. The middle school teachers recommended the students to enhance their math and reading/language. The

high school students were offered core classes so the student could move towards graduation and student with a "D" grade could improve their grade for college purposes. Mr. Berger reported the middle school special day class (SDC) and high school (SDC) transition class were outstanding, but serving resource students with IEPs in general education was challenging for the teachers. MacGregor High kitchen was used for class projects. He reported that using the high school's equipment and materials made teaching summer school easy. Mr. Berger requested that the emergency forms for summer school should be available ASAP (i.e. walking field trip forms). Mr. Berger reported that there were requests for free and reduced meals and hoped that next summer this offering would be possible. Member Rosenbaum asked about the YMCA and the basketball courts during summer school and Mr. Berger reported that his report is to be used to make next year's summer school better.

Enrollment Update

Superintendent Stephenson reviewed the current enrollment numbers. Member Glasser asked why Ocean View is receiving all of the new enrollees. Superintendent Stephenson reported Marin and Cornell are at maximum capacity and that the District Office would need to relocate from Cornell or remove childcare services from Marin to add more classroom space at these sites. She reported that two Ocean View portables are undergoing the DSA process. Superintendent Stephenson reported that the District Office would wait until the students show up and if we go over the allowed class size reduction there is fiscal impact. So, accurate numbers would not be evident until school begins. Member Walden asked if this is preliminary check to determine what families are not returning to Albany schools and Superintendent Stephenson noted that the auto-dialer would assist in this process. Superintendent Stephenson reported that the growth is good for the District. Member Glasser asked for last year's enrollment and Superintendent Stephenson reported 3,802 students and the final numbers don't affect the pending applications. Member Rosenbaum asked if there is any plan for additional classrooms and Superintendent Stephenson reported the high school principal is discussing annexing the Adult School classrooms, if necessary. Superintendent Stephenson stated the District's facility issues need discussion.

Bob Jacobs, parent and resident, asked if the portables funded by Measure E could take the immediate student overflow. Superintendent Stephenson stated this is a possibility and the Board and project manager have thought about it, but safety issues and demolition are issues.

PERSONS TO ADDRESS THE BOARD ON MATTERS NOT ON THE AGENDA:

Member Rosenbaum stated that there is no place for slander or negative campaigning in the Albany School Board election, and that, as people who care about students, we need to focus on the issues. Members Glasser and Walden shared Member Rosenbaum's thoughts.

REVIEW AND ACTION ITEMS:

Approve Food Service Meal Price Increase by \$.50 Per Meal for Lunch and \$.10 Per Meal for Breakfast

Clell Hoffman, Food Service Executive Chef, reported that the higher operating costs and costs of local project have occurred. The meal prices have not increased since 2005. Vice President Calloway asked if his analysis illustrates the price increases and Clell stated yes. Member Glasser asked Clell to predict the future local and organic food and paper goods costs affected by the rising fuel costs. Member Rosenbaum stated the District is feeding more students. Vice President Calloway asked are there other options to bring down costs. Clell stated the garden bars and other programs and advertising via the e-trees to increase meal participation and he stated the meal offerings would be promoted at the Back to School Nights. Vice President Calloway asked if grants are available and Clell noted that the new garden bars are the result of grant money. Clell stated that AHS and AMS participation and revenue have increased. Member Glasser asked if on-line prepaying is available and Clell supported prepaying because reduces delinquent accounts, but the cost to implement the on-line system is about \$5,000.00.

The Board thanked Clell for providing quality nutritious meals and they have heard good comments from the community.

Bob Jacobs remarked that the students don't realize that the meals are a better quality and suggested a "free" voucher to entice the students' meal participation. Member Walden stated a free voucher is problematic, since the Food Service Department could not predict enough food for the day. Clell supported taste testing to entice the students' business. Vice President Calloway asked if the orientation and Back to School packets include the availability of free and reduced meals. Clell informed the Board that "direct certification" is in place.

Member Walden moved and Member Glasser seconded to approve the food service meal price increase by fifty cents per meal for lunch and ten cents per meal for breakfast. The Board was polled and passed unanimously.

Elementary Lunch	Increase from \$3.00 to \$3.50
AHS and AMS Lunch	Increase from \$3.25 to \$3.75
District Breakfast	Increase from \$1.40 to \$1.50

Accept the Business Plan for the Albany Pool Project as a Completed Report Upon Review of Additional Information Provided by Staff

Superintendent Stephenson stated that she and President Blanchard prepared a PowerPoint presentation to better understand the issues and goals of the Pool Project. Member Glasser asked to compare the differences between the Bollo Construction/LPA Architects presentation to tonight's presentation. President Blanchard stated that those presentations did not include labor costs. Member Glasser asked if the Board is underestimating the comparison to the previous reports. It was stated that the District is communicating with the City of Albany to possibly create a Mello-Roos. Member Walden asked President Blanchard if he is researching the viability of one pool vs. two pools and she observed that Option 2 was better than Option 1. President Blanchard stated he was convinced that in tonight's presentation the subsidy of both options is close and this is not the way to save on the operating costs. He stated Option 1 gives the most use for students and Member Glasser stated p.e. requirements (14 days) are met with one pool. President Blanchard stated he is looking for an upgrade from the current pool facility. Member Rosenbaum stated an upgrade could benefit the elementary schools too. Member Glasser asked if a second pool would trigger an EIR and Superintendent Stephenson stated a negative declaration would occur.

John Kindle, resident and parent, stated that adding additional classrooms at the stated location is a great idea. Peggy McQuaid, former Albany pool director, stated that the actual programs are unclear to her. She asked for commitment and to state specific programs. Vice President Calloway supported Ms. McQuaid's comments. President Blanchard suggested more information from the Pool Bond Oversight Committee. Bob Jacobs, Pool BOC member, stated bring recommendations from the committee brought forward and support their proposals.

Member Glasser stated he did not support two pools nor take the risks to achieve supporting the operation of the pools. He also stated he did not support the conceptual design and could not base his decisions on the analysis to justify a business plan. He asked for joint programming with the City of Albany and it isn't sure enough to jeopardize future District lay-offs and to expose the District in this economic environment. He stated that he would support only one new pool. Member Walden questioned Member Glasser's support. Member Glasser stated his obligation is to the voters and the presentations don't pass the "smell test". He cautioned fiduciary duty and not to assume decreased subsidy to support a second pool, since we are in proximity of El Cerrito's pool Member Glasser asked for minimal exposure to build the pool project and he doesn't see a "needs analysis" to support a second pool.

President Blanchard reviewed the four different scenarios presented at past and tonight's Board meetings and concluded that tonight's two options are the best and that the Board may need to act on imperfect information.

Vice President Calloway stated she respected the committee's recommendation but is not able to support their views. Member Glasser suggested polling the community for the need of a second pool, if a second pool was built and stated he hasn't seen a survey asking for a competitive facility. Member Walden noted more marketing research could be done to determine the need for a second pool. Member Rosenbaum stated a survey could take three months. LPA architects stated that the costs have increased approximately \$90,000 since the beginning of this project.

Bob Jacobs stated that the second pool isn't just for competition swimming. The lap swimmers and others would use the outdoor pool as the indoor pool is too warm for some swimming. Nancy Henderson, District adaptive p.e. teacher, stated children with disabilities have used the Albany pool for years. She supported the second outdoor pool and stated the Pool Committee took into consideration for the two pools with the consideration of the multi-generational setting. She stated pools are all about temperature and comfort and when the pools are built they will be used. John Kindle noted the El Cerrito pool is different from the proposed Albany pool(s) as he reviewed El Cerrito's pool facility.

Stephen Dunkle, Albany Pool Director, stated the original concept was for two pools. He supported to move forward with the project. He noted El Cerrito's pool is heavily scheduled by swim teams and that Albany's swim teams have no pool facility to go to and that there is a pent up demand for pool space. He stated that many swim teams have relocated due to the lack of pool facilities.

Vice President Calloway stated she does not support the pool design, and this is not the right time to build. Member Walden stated this is a recreational trade-off, where we get the maximal use of a lifetime recreational facility. Member Walden suggested reevaluating the prioritized sports in schools. Member Rosenbaum stated that swimming has filled the gap for students that have never participated in sports. Member Glasser stated the Board's obligation is to educate and Vice President Calloway stated swimming is educational.

Vice President Calloway moved and Member Glasser seconded to extend the meeting to 10:05

Member Rosenbaum moved and Member Walden seconded to approve the business plan for the Albany Pool Project as a completed report upon review of additional information provided by the staff. The Board was polled and passed unanimously.

Approve to Proceed Building the Pool Facility Using the Revenues Provided By Measure "E"

Member Rosenbaum moved and Member Walden seconded to approve to proceed building the pool facility using the revenues provided by Measure 'E'. The Board was polled and passed. Member Glasser and Vice President Calloway voted no.

Approve the Conceptual Design for the Albany Swimming Pool Project

Member Rosenbaum moved and Member Walden seconded to approve the conceptual design for the Albany Swimming Pool Project. The Board was polled and passed. Member Glasser and vice President Calloway voted no.

Approve a Change of the Board Meeting Date from September 2, 2008 to September 3, 2008

Vice President Calloway moved and Member Rosenbaum seconded to approve a change of the Board meeting from September 2, 2008 to September 3, 2008. The Board was polled and passed unanimously.

REVIEW AND DISCUSSION ITEMS:

Conduct 1st Reading of AR1211 Volunteer Guidelines

A 1st reading of AR 1211 Volunteer Guidelines was tables and reviewed at a future Board meeting.

Physical Education Instructional Minutes Requirements and District Curriculum Implementation

Superintendent Stephenson reported that with the p.e. instructional minutes there is a domino affect onto prep time and this issue will be reviewed.

Vice President Calloway asked if there's been any feedback. Loring Barker gestured not to his knowledge. Member Walden stated she supports updating the p.e. requirements and requested training for the teachers for good implementation.

BOARD AND SUPERINTENDENT COMMENTS:

Board: None

Superintendent: Superintendent Stephenson requested the Board forward their comments electronically for the administrative regulations.

FUTURE AGENDA ITEMS:

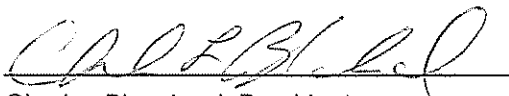
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| A. Staff Development on Wednesdays | September |
| B. Self-Assessment Document, Administrative Competence to Evaluate
Certificated Personnel | September |
| C. Sufficiency of Instructional Materials | September |
| D. Annual Review of Specified Board Policies, 2008-09 | September |
| E. Certificated Assignments Outside Credential Authorization | September |
| F. Unaudited Actuals | October |
| G. Gann Limit | October |

FUTURE AGENDA MEETINGS:

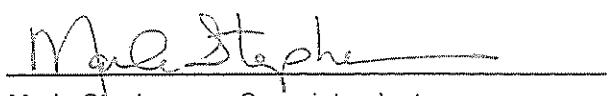
- A. Tuesday, September 2, 2008 7:30 p.m., Regular Meeting, Albany Community Center, 1249 Marin Avenue, Albany
- B. Tuesday, September 16, 2008 7:30 p.m., Regular Meeting, Albany Community Center, 1249 Marin Avenue, Albany
- C. Tuesday, October 7, 2008 7:30 p.m., Regular Meeting, Albany Community Center, 1249 Marin Avenue, Albany
- D. Tuesday, October 21, 2008 7:30 p.m., Regular Meeting, Albany Community Center, 1249 Marin Avenue, Albany

ADJOURNMENT:

With no objection from the Board, President Blanchard adjourned the meeting at 10:10 P.M.



Charles Blanchard, President
Board of Education



Marla Stephenson, Superintendent
Secretary, Board of Education