

Albany Unified School District
Board of Education

Albany Community Center
1249 Marin Avenue
Albany, California 94706

MINUTES OF:

Regular Meeting
September 3, 2008

A public reception was held for the new Superintendent, Marla Stephenson and Assistant Superintendent for Business Services, Laurie Harden. The community, staff, friends and Board members enjoyed gourmet refreshments prepared by the District's executive chef.

MEETING CALLED TO ORDER:

President Blanchard called the Regular Meeting of September 3, 2008 to order at 6:20 P.M.

MEMBERS PRESENT:

Board President, Charlie Blanchard; Vice President, Jamie Calloway; Board Members, David Glasser and Ronald Rosenbaum. Joe Bresher and Maria DeLeon, AUSD attorneys attended closed session.

MEMBERS ABSENT:

Member, Miriam Walden was excused.

STAFF MEMBERS PRESENT:

Marla Stephenson, Superintendent; Laurie Harden, Assistant Superintendent, Business Services; Lynda Hornada, Director of Curriculum and Instruction; Darlene Mock, Administrative Assistant to the Superintendent

MEMBERS ABSENT: None

PUBLIC COMMENT PERIOD FOR CLOSED SESSION: None

CONVENE TO CLOSED SESSION: 6:25 P.M.

RECONVENED TO OPEN SESSION: 7:30 P.M.

PLEDGE OF ALLEGIANCE:

The Board of Education & audience joined in the Pledge of Allegiance to the Flag.

REPORT OF ACTION TAKEN IN CLOSED SESSION: None

APPROVAL OF AGENDA:

With respect to the Agenda, it was moved by Member Glasser and seconded by Member Rosenbaum to approve the Agenda with changes of the Review and Discussions Items # 9ABC changed to a 2nd reading and Item #9D changed to 1st reading.. The Board was polled and passed unanimously.

APPROVAL OF CONSENT CALENDAR:

Certificated

1. Intern
2. Teacher

Classified

1. Paraeducator
2. Transportation Driver

3. ELD Paraeducator
4. Personnel Coordinator
5. Secretary II
6. Library Technician
7. Special Education Paraeducator
8. Benefits Specialist
9. Director of Fiscal Services
10. Cafeteria Assistant I
11. Volunteer
12. Yard Duty Aide
13. Baseball Coach
14. Psychologist Intern

With respect to the Consent Calendar Vice President Calloway moved and Member Glasser seconded to approve the Consent Calendar with the notation that Susan Hardcastle and Debbie Marquez are taking leaves and Debbie Marquez is working as the interim Personnel Coordinator. The Writer Coach agreement for the middle school was tabled and would return to the next Board agenda.

PERSONS TO ADDRESS THE BOARD ON MATTERS NOT ON THE AGENDA: None

STUDENT BOARD MEMBER REPORT:

Student Members Jean Kang and Patricia Mou were introduced. The Board thanked them for serving as student Board members. President Blanchard informed the student Board members that they may excuse themselves from the meetings as meetings may adjourn late and their homework is important. Member Glasser encouraged the student Board members to agendize issues onto the agenda, so the community could attend and answer any/all questions.

The student Board Member Mou reported that she appreciated the access to her grades. Student Board Member Kang stated they are enjoying the new school schedule and noted that that the schedule is a new experience for the freshman. Member Rosenbaum asked if the hallways and stairways are crowded. Student Board Members noted the stairways are slow and congested. Student Board Member Mou noted that Homecoming plans are underway and Disney Day is a new activity.

STAFF REPORTS

Lynda Hornada, Director of Curriculum and Instruction, introduced Wendy Holmes, principal of Cornell Elementary. Ms. Holmes reported this is a diverse community and the job of the coalition is to make the families inclusive. She outlined the upstart of the committee in classrooms and around the schools. An inservice was conducted on March 14 at the elementary schools and was well received. Curriculum was distributed and the committee is working towards its goals. President Blanchard thanked Ms. Holmes for the report and Member Glasser supported the committee's goals and asked how the outcome will be measured. Ms. Holmes stated the students were surveyed last year and may be surveyed again. Ms. Holmes stated the main goal is "no bullying". Member Glasser asked if bullying incidents are documented and Ms. Holmes not necessarily. Member Rosenbaum directed that bullying incidents be documented and be used for research. Christina Ratcliffe, parent complimented the staff for the program as she shared her family's experiences and the Board thanked her for sharing her sensitive experiences, because teaching sensitivity is important. President Blanchard asked if this teaching could be part of curriculum. Member Rosenbaum stated this could be the difference between a good and a great school district. John Kindle, parent, asked if the program would be expanded into the secondary schools. Ms. Holmes stated it gets more complicated in the secondary schools, but they are trying. Vice President Calloway asked how the issue of 'body size' is handled. Ms. Holmes stated that this issue is handled as a "one on one" basis and noted that this year more communication would go towards this issue.

REVIEW AND ACTION ITEMS:

Approve Annual Review of Specified Board Policies for 2008-09

- . Board Policy 1310, "Public Complaints"
- . Board Policy 4015, "Equal Opportunity"
- . Board Policy 4125, "Certificated Employees - Probationary"
- . Board Policy 4360, "Administrative Competence in Evaluation"
- . Board Policy 5210, "Promotion and Retention"
- . Board Policy 5310, "Extra and Co-Curricular Activities (Gr. 7-12)"
- . Board Policy 6161, "Criteria for Evaluation of Consolidated Programs"
- . Board Policy 9500, "Conflict of Interest Code"

The Board conducted an annual review of the above Board policies. Vice President Calloway stated that the language of BP 4015 should be reviewed to update the language. It was noted that BP 5210 was corrected for spelling and grammar.

With respect to the annual review of the specified Board policies for 2008-09, Member Glasser moved and Vice President Calloway seconded to approve with the noted changes. The Board was polled and passed.

REVIEW AND DISCUSSION ITEMS:

Conduct 1st Reading of BP/AR 5125 Student Records

The Board noted that this is the second reading of the policy and administrative regulations. BP5125 will return to the next Board meeting for a vote.

Conduct 1st Reading BP/AR 5125.1 Release of Directory Information

The Board noted that this is the second reading of the policy and administrative regulations. BP5125.1 will return to the next Board meeting for a vote.

Conduct 1st Reading of BP/AR 1230 Citizen Advisory Committees

The Board noted that this is the second reading of the policy and administrative regulations. BP1230 will return to the next Board meeting for a vote.

Conduct 2nd Reading of AR1211 Volunteer Guidelines

The Board conducted a second reading of AR1211 Volunteer Guidelines and noted a few changes.

Review of Cougar Field Expenditures

The Board reviewed the Cougar Field expenditures. The expenditure report will be available on the District's website.

Review of Early Release Wednesdays

Lynda Hornada, Director of Curriculum and Instruction reported how the sites spend their Wednesday early release days. The sites spend their Wednesdays in a variety of ways. The majority of the meetings are spent for teacher collaboration discussing students' achievement, sharing data analysis, lesson planning and a small portion of the time the principal shares administrative information and there is ongoing professional development. Linda supported building the professional development into the schedule to build a professional community. Using these tools the achievement gap could be closed. Eight dates are scheduled for cross-site collaborations to discuss the math adoptions. President Blanchard suggested in the future we look at different times for staff meeting time.

BOARD AND SUPERINTENDENT COMMENTS:

Board:

Vice President Calloway directed that the District connect with families eligible for reduced priced meals at the beginning of the school year. She noted that the application was available in the back to school packets, but no memo encouraging families to apply. Member Glasser suggested the "Kid Gap" shortcut enables the families to apply for the reduced price meals.

Member Rosenbaum was pleased with the positive feed-back he has received for the opening of schools. He said he appreciates the number of adults participating/volunteering at the sites.

Superintendent:

Superintendent Stephenson reminded the Board of the upcoming December 4-6 CSBA conference in San Diego. Member Rosenbaum stated he would attend and last year's conference was good.

Superintendent Stephenson reported the District will begin 'strategic planning" and prior to embarking on the plan a facilities plan must be created. She recommended a Saturday (8 hours) meeting and an ad hoc meeting in October or November to process a "master plan. City members/Jeff Bond would represent the community. Member Glasser supported sharing the facilities decision with the City administrators and Member Glasser stated, "to reduce redundancy, he supports a City and District master plan".

FUTURE AGENDA ITEMS:

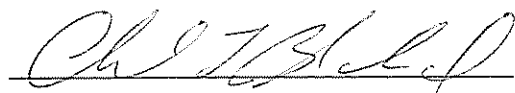
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| A. Review Facilities Master Plan Solano Ave, Adult Schools Location | September |
| B. Review Technology Board Policy | September |
| C. Sufficiency of Instructional Materials | September |
| D. Certificated Assignments Outside Credential Authorization | |
| E. Review Business Office Policy for Purchasing | |
| F. Interdistrict Transfer Review | October |
| G. Williams Complaint Quarterly Report-3 rd Quarter | October |
| H. Unaudited Actuals | October |
| I. Gann Limit | October |
| J. Reorganization of the Board | December |
| K. 1 st Interim Report | December |
| L. Staggered Reading Report | December |
| M. Parks & Recreation Report | December |

FUTURE AGENDA MEETINGS:

- A. Thursday, September 4, 2008, 5:00 p.m., Special Meeting, Cornell Elementary Multi-purpose Room, 901 Cornell Avenue, Albany
- B. Tuesday, September 16, 2008 7:30 p.m., Regular Meeting, Albany Community Center, 1249 Marin Avenue, Albany
- C. Tuesday, October 7, 2008 7:30 p.m., Regular Meeting, Albany Community Center, 1249 Marin Avenue, Albany
- D. Tuesday, October 21, 2008 7:30 p.m., Regular Meeting, Albany Community Center, 1249 Marin Avenue, Albany
- E. Tuesday, November 5, 2008 7:30 p.m., Regular Meeting, Albany Community Center, 1249 Marin Avenue, Albany

ADJOURNMENT:

With no objection from the Board, President Blanchard adjourned the meeting at 10:00 P.M.



Charles Blanchard, President
Board of Education



Marla Stephenson, Superintendent
Secretary, Board of Education